

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

**BOARD OF TRUSTEES MEETING
COYLE PUBLIC WORKS AUTHORITY**

Regular Session Minutes

116 West Main St

Coyle, OK 73027

Tuesday, July 12, 2022

The regular meeting of the Board of Trustees for the Coyle Public Works Authority, Oklahoma was posted on Monday, July 11, 2022, before 5:00 pm and held on Tuesday, July 12, 2022, in Town Hall located at 116 W Main St, Coyle, OK 73027.

Meeting was called to order at 9:19 pm by Carl Long

Members Present: Mayor – Carl Long
Trustee – JoAnn Hale
Trustee – Dusty King

Staff: Linde Vogan – Town Clerk
Charles Downey – Fire Chief

Guests Present: Jason Hale

Consent Agenda: Motion made by Dusty King to accept Consent Agenda.
Seconded – JoAnn Hale
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Water Report: Meters were read and water testing has been done.

Lagoon Report: Nothing has been done. On June 12, Jason sprayed at the lagoons. Used own equipment and spray.

Bulk Water Rate: Looking to set up a pricing plan for when individuals call to have a pool filled. With most pools they know how many gallons it will take to fill it. Take the manufacturers specs and figure the pricing off of that. In Town, the resident will just be charged the water only, not the sewer. Have the ability to fill from a hydrant or through their hose and base the price on the manufacturer's specs. \$9.40 per 1000 gallon based on specs. Fire Department going out of Town will be a different procedure. 15 miles out is the furthest spot to go and fill a pool. Fuel charge should go to Fire Department, water charge should be going to

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CPWA. Will go back and fix from January 1 forward. Need to do an annual review of rates, maybe around April.

Motion made by JoAnn Hale to charge \$9.40 per 1000 gallons for water regardless of amount to be paid to CPWA, and Fire Department will determine fuel cost based on travel.

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Adding Additional Meters:

Got a list from Oklahoma Contractor's Supply for the supplies that it would take to add these two meters. We need a better cost estimate before any decision is made on this.

Motion made by Dusty King to table this until we get a better number

Seconded – Carl Long

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

IDSS Backup:

On our IDSS Backup for JayHawk, they are backing up our JayHawk files as well as all of our Documents in the documents folder. Might need to explore a different back up instead of using the IDSS for more than our JayHawk information. Need to create a data retention policy. When Jason set it up with JayHawk, it was critical documents that couldn't be lost. We have an unspoken rule that the Council has a record of the current passwords. Need policies to state who has access to change things.

Motion made by Dusty King to table this until we find a suitable backup

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

CPWA Truck:

No quote was received to discuss pricing on fixing items.

DEQ License:

We still have a class set up with Accurate Labs for the first of August. Per conversation with Ashley, she mentioned that it is better to have a licensed water operator in Town in the event that we don't have a water operator on staff. Our volunteer that held a water license has now expired. Linde volunteered to attend this class and get the licenses to use in the event that we don't have a water operator on staff. This will cover the Town by having an operator of record with DEQ. When a water operator is hired, they could get a helper's license and work under my license until such time they get their license.

Motion made by Dusty King to get DEQ License

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

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Resolution 23-03: Motion made by Dusty King to pass Resolution 23-03-CPWA Budget Resolution
Seconded – JoAnn Hale
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Republic Contract: All questions that were previously brought up have been fixed, however they have removed yard waste as one of the items that are covered within our contract. They removed a service however did not reduce the price. Will reach out to Republic and ask that the yard waste be put back into the contract. Dusty spoke with Mr. Timms about bringing a roll off into Town. We need to think about the rates for the dumpsters because they are not being charged the bulk pickup rate.
Motion made by JoAnn Hale to table until we hear back about removal of service
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Dusty King, Aye

Setter Replacement: Spoke with a resident and discovered that they have a leak. When the valve was turned off on the meter, the meter was still spinning and would not shut off. We may be able to put a re-setter in there instead of replacing the setter. May be able to just replace the valve. If there is room, you can put the re-setter in and place it on its side. Danny Wick would probably have to come in, dig it up and replace the setter. Look at his previous monthly bills and credit back to normal monthly bills until we can get someone to look at this. Will be a cheaper option until we get someone licensed.
Motion made by JoAnn Hale to credit account back until we get licensed operator to look at a re-setter.
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

New Business: None

Adjourned: Motion made by Carl Long to adjourn
Seconded – JoAnn Hale
Meeting adjourned at 10:08 pm.

Next Meeting: Next meeting is scheduled for August 9, 2022

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Carl Long

Carl Long, Mayor

Linde Vogan

Linde Vogan, Town Clerk