

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

**BOARD OF TRUSTEES MEETING
COYLE PUBLIC WORKS AUTHORITY**

Regular Session Minutes

116 West Main St

Coyle, OK 73027

Tuesday, June 14, 2022

The regular meeting of the Board of Trustees for the Coyle Public Works Authority, Oklahoma was posted on Monday, June 13, 2022, before 5:00 pm and held on Tuesday, June 14, 2022, in Town Hall located at 116 W Main St, Coyle, OK 73027.

Meeting was called to order at 8:44 pm by Carl Long

Members Present: Interim Mayor – Carl Long
Trustee – JoAnn Hale
Trustee – Dusty King

Staff: Linde Vogan – Town Clerk
Aaron Schmidt – Water Operator

Guests Present: Pam Ming
Tim Ming

Welcome Guest: A discussion was started about trash services. A question was posed as to how we communicate with our citizens about the trash services. Will explore ways to better communicate about missed pickup days or changes in trash with our citizens. We have gone out to bid to try to get another company in here to take care of our trash service but other companies are unable to take us on at this time.

Consent Agenda: Motion made by JoAnn Hale to accept Consent Agenda.
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Water Report: Read meters. Found a cracked water meter that had to be replaced on Lee. Mitch and Dusty replaced the meter. Performed the monthly BacT check. All is well.

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- Lagoon Report:** Rented pump to pump out Lagoon #3 to keep 2 and 3 from merging. Also ran sprinklers in the discharge field to help lower the level of the lagoons after all of the rain. No more cleaning of the sprinkler heads has taken place.
- Republic RFP:** Have not received an updated RFP from Republic. Will follow up tomorrow on this.
- Check Valve on Lift Station:** Danny Wick needs to be contacted to look at the check valve on the lift station as well as the check valve in Lagoon 1. We need to get the pumps fixed so that one pump isn't doing all of the work in the lift station.
Motion made by JoAnn Hale to have Danny Wick and Red Dirt come out and look at the valves on the lift station and Lagoon 1.
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye
- Bulk Water Procedures:** When people call and ask about filling up pools, we don't have a good price list on how we charge people. Need to check what the last pool that we filled charge was. We don't charge the Fire Department for filling the trucks. The money collected should go to CPWA not to the Fire Department. Look and see what the charge from the last pool filled was and get an idea of pricing from there. Need to have some more thought on this issue.
Motion made by JoAnn Hale to table bulk water rates until we have more information.
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye
- JayHawk IDSS Renewal:** Motion made by JoAnn Hale to renew this back up system.
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye
- Construction/Cleaning Rate:** Did away with the construction rate several months ago but since then we have had a few requests from people needing the water on to clean houses for a day or few. The lock on the meter that had a hand in this request the lock was stuck and ended up having to be cut. The suggestion was made to charge \$25.00 to help cover the cost of the labor of someone going out and turning on/off the water.
Motion made by JoAnn Hale to charge \$25.00 for two weeks service for a cleaning rate.
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

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- Fire Hydrant Issue:** We need to get someone out here to look at the hydrant. May need a replacement cut off valve. Once the cut off valve is in place, then we can take the hydrant off and fix it.
Motion made by JoAnn Hale to add a cut off valve for the hydrant to Danny Wicks estimate.
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye
- Cost of Adding Water Meters:** We have had a couple of citizens ask about adding an additional meter. There is a tapping fee of \$225.00 for a ¾ inch meters. Danny Wick would charge \$450.00 per meter to do the taps if we provide all of the parts. Discussed with Mitch as a licensed water operator about the supplies that we would need to be able to get this done. Sent this list to our salesman at Oklahoma Contractors Supply to get a quote on all of the supplies needed. Will report back when I receive the quote on this. Need to keep a stock of 5 water meters. Might need to adjust the prices on the ordinances. Question posed as to if we are changing the tapping fee them to provide a licensed plumber or for the Town to hire the licensed plumber. Once Aaron gets his license, he will be able to tap the line.
Motion made by Dusty King to table this until we get the actual cost of the supplies.
Seconded – JoAnn Hale
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye
- Purchasing Water Meters:** Motion made by JoAnn Hale to maintain stock of 5 water meters.
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye
- New Business:** None
- Adjourned:** Motion made by Carl Long to adjourn
JoAnn Hale – Seconded
Meeting adjourned at 9:33 pm.
- Next Meeting:** Next meeting is scheduled for July 12, 2022

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Carl Long

Carl Long, Interim Mayor

Linde Vogan

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