

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

**BOARD OF TRUSTEES MEETING
COYLE PUBLIC WORKS AUTHORITY**

Regular Session Minutes

116 West Main St

Coyle, OK 73027

Tuesday, October 11, 2022

The regular meeting of the Board of Trustees for the Coyle Public Works Authority, Oklahoma was posted on Friday, October 7, 2022, before 7:00 pm and held on Tuesday, October 11, 2022, in Town Hall located at 116 W Main St, Coyle, OK 73027.

Meeting was called to order at 8:15 pm by Carl Long

Members Present: Mayor – Carl Long
Trustee – JoAnn Hale
Trustee – Dusty King

Staff: Linde Vogan – Town Clerk
Charles Downey – Fire Chief

Guests Present: Jan Calvert
Jason Hale

Consent Agenda: We have had more comments about our residents are not receiving their water bills. Need to send a written notification to the Post Office that this is becoming an issue.
Motion made by JoAnn Hale to accept consent agenda
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King

New Sewer/Water Taps: Linde has called around and gotten some quotes for the water and sewer taps. An email has been sent to Luckinbill to get a quote from them, however, no information has been received from them at this time. Charles stated that they do not do sewer taps, they charge the customer the impact fee and provide them with a sewer tap and the customer has to hire a licensed plumber to do the tap. City of Guthrie, does water taps, but not the sewer taps. They charge \$3000 for a water tap for short service and run 2 feet off of the meter for resident to attach to. For residential they charge a \$500 impact fee and supply the tapping saddle, the cost is \$1200 for commercial. Carl stated that we need

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to change how we do our sewer tap and have the resident hire a plumber. We don't have a permit required. City of Guthrie uses an epoxy tapping saddle because it attaches to clay. Carl stated that there should already be a tap there because there used to be a house there. We should require a certificate of insurance along with the impact fee for the plumber. With a DEQ licensed operator overseeing, we should be able to hire someone to do the digging and do the tap. There are too many unanswered questions to be able to decide on what to do about the water tap. Charles has the name of a guy they have used a few times. For the sewer, we need to change to an impact fee of \$300.00 and we will provide the saddle for the plumber to use. The property owner will hire a plumber who is required to provide the Town with bonding, insurance certificate and licensing.

Motion made by JoAnn Hale that we increase the impact fee for sewer connection to \$300 with the Town providing the saddle for the plumber to use. The property owner will provide their own plumber who needs to provide the Town with bonding, licensing and certificate of insurance information.

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Motion made by JoAnn Hale to table the fee and process for the water tap

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Dusty King, Aye

Ordinance Chapter 17: This is the chapter that covers the public utility information in our ordinances. Discussed in previous topic.

OMAG Sewer Expo: There is a sewer expo at Meridian Tech in Guthrie, October 25&26. DEQ hours can be earned by attending this expo. The office will need to be shut down for Linde to be able to attend this expo.

Motion made by JoAnn Hale to close the office to attend the Expo

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Water Report: Meters were read. All annual water testing had to be done by the end of September which has been all completed. Several water leaks have been identified on the residents sides of the meters. The leak on 1st Street and Broad has been fixed as well as a leak at Town Hall.

We have a resident who has located a water leak causing their water usage to increase immensely. It was requested to give a credit to the customer on the

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sewer usage charge, because the water didn't run down into the sewer. The total credit would be \$104.01.

Motion made by JoAnn Hale to credit sewer usage for this customer

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Lagoon Report:

A sewer clog was identified on the main line going to the lift station. Luckinbill was able to come out and clear the line and get it flowing again. OMAG is coming out and bringing their SLRAT to check out our sewer system. Luckinbill does work inside the lift station, they may be able to come out and give an estimate to replace the check valve. The diverter box that's in there needs to be cleaned out using a vac truck and they may not be able to get the vac truck close enough to the diverter box to clean it out without taking down the fence. The lines from the lift station to the diverter box are clogged, one is 80% clogged and the other one is 40% clogged. There is not much going into Lagoon 2.

Executive Session:

Motion made by Dusty King to adjourn to Executive Session

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Meeting called back to order at 9:50pm by Carl Long

Carl stated that we discussed to have Jason become our Water Operator as a volunteer to help train the Operator that we are trying to hire. He will be enrolling in a clean water class to get his license, however, Linde will train on clean water items.

Motion made by JoAnn Hale to approve Jason Hale to be the temporary Water Operator until an employee can take over for him

Seconded – Carl Long

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Abstained

Applicant that was decided on was Wade Smith.

Motion made by JoAnn Hale to make a job offer to Wade Smith at \$14.00 an hour – he will need to get a temporary water license and after 90 days will enroll in class

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

New Business:

No new business

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Adjourned:

Motion made by JoAnn Hale to adjourn


Seconded – Dusty King

Motion carried - Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Meeting adjourned at 9:54 pm.

Next Meeting:

Next meeting is scheduled for November 8, 2022



Carl Long, Mayor



Linde Vogan, Town Clerk