**Agenda**

**BOARD OF TRUSTEES MEETING**

**Regular Session**

**116 West Main St**

**Coyle, OK 73027**

**Tuesday, July 11, 2023**

The regular meeting of the Board of Trustees for the Town of Coyle, Oklahoma was posted on Monday, July 10, 2023, before 7:00 pm and will be held on Tuesday, July 11, 2023 in the Town Municipal Office Building at 7:00pm.

1. Call to Order
2. Roll Call
3. Welcome Guests- Public Comment

**Any citizen desiring to be heard:** The public is welcome to address the Board of Trustees to provide information on community events or accomplishments or speak on any matter placed on the **AGENDA** or **NON-AGENDA** according to the following guidelines:

Any citizen wishing to address the Board must sign up prior to the beginning of the meeting (sign-up sheet is located on the table to the left of the office entrance) entitled **CITIZEN COMMENTS** and designate which **event** or **agenda item** they wish to discuss.

1. Time is limited to **THREE (3) minutes**
2. All comments should be addressed to the Board, not to the attendees or the public at large.
3. **Board may listen, but no action can be taken.**
4. CONSENT AGENDA

The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion. SUBJUCT to any conditions included therein. If any item does not meet with the approval of ALL members, that item will be heard in regular order. (Individual items may be deleted from the Consent Agenda for discussion and possible action under Item IV.)

Consent Agenda for July 2023**:**

* Approval of Minutes from June 13, 2023 Meeting
  + Approval of Resolution 23-13-Matching Grant Bank Account
  + Approval to Table Welcome Guests Section
  + Approval to Donate $500.00 for Fireworks
  + Approval of Dates to Allow Fireworks-June 26-July 8
  + Approval to Pay Guthrie Newsleader Invoice
  + Approval to Reinstate Credit Card Processing
  + Approval to Renew Araize Accounting Software
  + Approval to Purchase Sprayer at $250.00
  + Approval to Table Kabota Bucket Purchase
  + Approval to Replace Fence at Park
* Approval of Minutes from June 29, 2023 Meeting
* Approval of Minutes from July 5, 2023 Meeting
* Approve June Monthly Reports
* Approval of July 2023 payroll
* Approve monthly blanket purchase of $250 General/$250 Maintenance to various vendors for repairs, parts, equipment, services, supplies and miscellaneous items.
* Approve Purchase Orders: 24-01-24-04, 24-06, 24-12
* Approve Transfer of Funds from General Fund to CPWA Operating Account in the Amount of $20,000 to reimburse CPWA for payments made on behalf of the Town of Coyle

1. BUSINESS AGENDA:

The following item(s) is/are hereby designated for Discussion, Consideration and Possible Action which requires INDIVIDUAL ACTION:

* Discussion, Consideration and Possible Action for **July 11, 2023** meeting
  + Discussion and Possible Action on Approving Resolution 24-01-Use of Resolution Book
  + Discussion and Possible Action on Approving Resolution 24-02-Use of Fireworks
  + Discussion and Possible Action on Getting Work Cell Phones for Town Clerk and Water Operator
    - ATT FirstNet Bid for phones and service-Monthly Cost of $39.99 per line
  + Discussion and Possible Approval – “2023 Michael W. Green Certified Public Accountant Audit Engagement Letter”
  + Discuss for possible action to remove the “Welcome Guests-Public Comment” from the meeting agenda on a go forward basis and replace with:
    - “Comment from Those Assembled Pertaining to Item on the Agenda” (Note: Only items listed on the agenda can be discussed. If there is any agenda item that any person wishes to address, the person shall raise his/her hand to be recognized by the Mayor or other Presiding Officer. The person should stand address their remarks to a specific agenda item. A maximum of three (3) minute address by such person may be made. On all other agenda items, any member of the public wishing to be heard shall raise their hand, and if recognized by the Mayor, Chairman or Presiding Officer, shall limit their address to three (3) minutes. The Mayor or Presiding Officer may provide additional time.)
  + Party at the Park Event Follow-Up
  + Fire Dept Report
  + Financial Report
  + Maintenance Report
    - Discussion and Possible Approval to Purchase New Bucket for Kabota Tractor
  + Cemetery Report
  + Court Clerk Report
  + Emergency Management Report

1. NEW BUSINESS:

As used herein, shall mean any matter not known about or which could not have been reasonable foreseen prior to the time of posting the agenda for the regularly scheduled meeting. TRUSTEES/STAFF COMMENTS:

This item is listed to provide an opportunity for the Trustee and/or Staff to make comments and/or request specific agenda items. NO ACTION WILL BE TAKEN.

1. ADJOURN:

This agenda was posted in prominent public view on or prior to 7:00 pm, Monday, July 10, 2023, at the following locations in the Town of Coyle:

Coyle Town Hall 116 West Main Street

United States Post Office 208 East Main Street

[www.townofcoyle.myruralwater.com](http://www.townofcoyle.myruralwater.com)

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Linde Vogan, Town Clerk