

The Town of  
**Coyle**

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

[townofcoyle.myruralwater.com](http://townofcoyle.myruralwater.com)

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Agenda

**BOARD OF TRUSTEES MEETING**

**Regular Session**

**116 West Main St**

**Coyle, OK 73027**

**Tuesday, June 13, 2023**

The regular meeting of the Board of Trustees for the Town of Coyle, Oklahoma was posted on Monday, June 12, 2023, before 7:00 pm and will be held on Tuesday, June 13, 2023 in the Town Municipal Office Building at 7:00pm.

1. Call to Order
2. Welcome Guests- Public Comment

**Any citizen desiring to be heard:** The public is welcome to address the Board of Trustees to provide information on community events or accomplishments or speak on any matter placed on the **AGENDA** or **NON-AGENDA** according to the following guidelines:

Any citizen wishing to address the Board must sign up prior to the beginning of the meeting (sign-up sheet is located on the table to the left of the office entrance) entitled **CITIZEN COMMENTS** and designate which **event** or **agenda item** they wish to discuss.

- a) Time is limited to **THREE (3) minutes**
  - b) All comments should be addressed to the Board, not to the attendees or the public at large.
  - c) **Board may listen, but no action can be taken.**
3. **CONSENT AGENDA**  
The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion. SUBJECT to any conditions included therein. If any item does not meet with the approval of ALL members, that item will be heard in regular order. (Individual items may be deleted from the Consent Agenda for discussion and possible action under Item IV.)

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Consent Agenda for June 2023:

- Approval of Minutes from May 8, 2023 Special Meeting
  - Approval to Transfer Funds from Audit Fund to CEFA Fund
  - Approval of Resolution 23-12-Allowing and Authorizing the Standard Allowance for Revenue Replacement for the town from America Rescue Act (“ARPA”) Funds (2<sup>nd</sup> Allocation); Requiring Record Retention
  - Approval to Establish Town of Coyle-Matching Grants Fund and transfer \$32,793.86 funds from General Fund to Matching Grants fund
  - Approval to Transfer Funding for Audits from CPWA, General and Fire Department
  - Approval of OMAG Training Resolution
  - Approval to Send Letter to Town Attorney About House Located on Douglas Ave.
  - Approval to Table Welcome Guests-Public Comment Section of Agenda
  - Approval for July 2<sup>nd</sup> Date for 4<sup>th</sup> of July Celebration
  - Approval to Transfer \$20,000 from General Fund to CPWA
  - Approval of OML Membership Renewal
  - Approval of Executive Session
  - Approval of Town Clerk’s 60-day Probation
  - Approval to Table Purchase of Spray Rig and Kabota Bucket
  - Approval to Purchase 23 Tons of Gravel at \$545
  - Approval to Table Fence at Park
- Approval of Minutes from May 31, 2023 Special Meeting
- Approval of Minutes from June 9, 2023 Special Meeting
- Approve May Monthly Reports
- Approval of June 2023 payroll
- Approve monthly blanket purchase of \$250 General/\$250 Maintenance to various vendors for repairs, parts, equipment, services, supplies and miscellaneous items.
- Approve Purchase Orders: 23-267-23-275, 23-289

4. BUSINESS AGENDA:

The following item(s) is/are hereby designated for Discussion, Consideration and Possible Action which requires INDIVIDUAL ACTION:

- Discussion, Consideration and Possible Action for **June 13, 2023** meeting

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- Discussion and Possible Approval to set up new bank account via Resolution 23-13-Town of Coyle-Matching Grant Funds
- Discuss for possible action to remove the “Welcome Guests-Public Comment” from the meeting agenda on a go forward basis and replace with:
  - “Comment from Those Assembled Pertaining to Item on the Agenda”  
(Note: Only items listed on the agenda can be discussed. If there is any agenda item that any person wishes to address, the person shall raise his/her hand to be recognized by the Mayor or other Presiding Officer. The person should stand address their remarks to a specific agenda item. A maximum of three (3) minute address by such person may be made. On all other agenda items, any member of the public wishing to be heard shall raise their hand, and if recognized by the Mayor, Chairman or Presiding Officer, shall limit their address to three (3) minutes. The Mayor or Presiding Officer may provide additional time.)
- Discussion and Possible Action on Donating to 4<sup>th</sup> of July Firework Show
- Discussion and Possible Action on Dates to Allow Fireworks in Town
- Discussion and Possible Action on Guthrie News Leader Invoice for Ordinance Publishing-\$422.40
- Discussion and Possible Action on Reinstating Credit Card Transaction Processing for Fire Dues/Water Deposits/Citations/General Fund Donations
- Discussion and Possible Action on Annual Renewal of Araize Accounting Software at cost of \$1,727.00
- Update on status of 2024 Budget process and set required dates for Trustee workshop, Public Hearing and Final Trustee Approval
- Fire Dept Report
  - Discussion and Possible Action on Opening Second Bank Account for Donations
- Financial Report
- Maintenance Report
  - Discussion and Possible Approval to Purchase Sprayer Rig
  - Discussion and Possible Approval to Purchase New Bucket for Kabota Tractor
  - Discussion and Possible Approval to Remove/Replace Fence Around Outside Edge of Park Due to Damaged Condition
- Cemetery Report
- Court Clerk Report

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- Emergency Management Report
- Receive governing body training from OMAG

5. NEW BUSINESS:

As used herein, shall mean any matter not known about or which could not have been reasonable foreseen prior to the time of posting the agenda for the regularly scheduled meeting. TRUSTEES/STAFF COMMENTS:

This item is listed to provide an opportunity for the Trustee and/or Staff to make comments and/or request specific agenda items. NO ACTION WILL BE TAKEN.

6. ADJOURN:

This agenda was posted in prominent public view on or prior to 7:00 pm, Monday, June 12, 2023, at the following locations in the Town of Coyle:

Coyle Town Hall 116 West Main Street  
United States Post Office 208 East Main Street  
[www.townofcoyle.myruralwater.com](http://www.townofcoyle.myruralwater.com)

*Linde Vogan*  
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Linde Vogan, Town Clerk