

The Town of  
**Coyle**

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

[townofcoyle@sbcglobal.net](mailto:townofcoyle@sbcglobal.net)

[www.townofcoyle.myruralwater.com](http://www.townofcoyle.myruralwater.com)

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**Agenda**

**BOARD OF TRUSTEES MEETING**

**Regular Session**

**116 West Main St**

**Coyle, OK 73027**

**Tuesday, March 12, 2024**

The regular meeting of the Board of Trustees for the Town of Coyle, Oklahoma was posted on Monday, March 11, 2024, before 7:00 pm and will be held on Tuesday, March 12, 2024 in the Town Municipal Office Building at 7:00pm.

1. Call to Order
2. Roll Call
3. Welcome Guests- Public Comment
  - a. "Comment from Those Assembled Pertaining to Item on the Agenda"
    - i. Only items listed on the agenda can be discussed. If there is any agenda item that any person wishes to address, the person shall raise his/her hand to be recognized by the Mayor or other Presiding Officer. The person should stand address their remarks to a specific agenda item. A maximum of three (3) minute address by such person may be made. On all other agenda items, any member of the public wishing to be heard shall raise their hand, and if recognized by the Mayor, Chairman or Presiding Officer, shall limit their address to three (3) minutes. The Mayor or Presiding Officer may provide additional time.)
4. CONSENT AGENDA

The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion. SUBJECT to any conditions included therein. If any item does not meet with the approval of ALL members, that item will be heard in regular order. (Individual items may be deleted from the Consent Agenda for discussion and possible action under Item V.)

Consent Agenda for March 2024:

- a. Approval of Minutes from February Meeting

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- b. Approve February Monthly Reports
- c. Approval of March 2024 payroll
- d. Approve monthly blanket purchase of \$250 General/\$250 Maintenance to various vendors for repairs, parts, equipment, services, supplies and miscellaneous items.
- e. Approve Purchase Orders: 24-180 thru 24-188

5. BUSINESS AGENDA:

The following item(s) is/are hereby designated for Discussion, Consideration and Possible Action which requires INDIVIDUAL ACTION:

- Discussion, Consideration and Possible Action for **March 12, 2024** meeting
  - a. Discussion and Possible Approval of Resolution 2024-05 of the Town of Coyle, Oklahoma (The "Town") Approving Action Taken by the Coyle Public Works Authority (The "Authority") Authorizing Issuance, Sale and Delivery of its Clean Water SRF Promissory Note to the Oklahoma Water Resources Board; and Containing Other Provisions Related Thereto
  - b. Discussion and Possible Action on Increasing Town of Coyle/Coyle Public Works Authority Treasurer's Bond
  - c. Discussion and Possible Action on Approval to File Application for HMPG Grant for Fire Department/CPWA Backup Generator
  - d. Update on Upcoming Town Events
  - e. Financial Report
  - f. Maintenance Report
    - Discussion and Possible Action on Opening a Seasonal Position for Mowing and Tree Trimming
  - g. Cemetery Report
    - Discussion and Possible Action on Quote on Replacing Cemetery Fencing
  - h. Court Clerk/Code Enforcement Report
    - Discussion and Possible Action on Approval of Ordinance No 2024-01 of the Board of Trustees of the Town of Coyle, Oklahoma, Providing for the Adoption of the International Property Maintenance Code, Latest Addition, Adopted by the State of Oklahoma, Its Appendices and Annual Amendments Thereto; Repealer; Savings; Severability; Codification; Penalty Clause; and Declaring an Emergency
    - Declare the Emergency Clause on Ordinance 2024-01

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i. Emergency Management Report

6. NEW BUSINESS:

As used herein, shall mean any matter not known about or which could not have been reasonable foreseen prior to the time of posting the agenda for the regularly scheduled meeting. TRUSTEES/STAFF COMMENTS:

This item is listed to provide an opportunity for the Trustee and/or Staff to make comments and/or request specific agenda items. NO ACTION WILL BE TAKEN.

▪ ADJOURN:

This agenda was posted in prominent public view on or prior to 7:00 pm, Monday, March 11, 2024, at the following locations in the Town of Coyle:

Coyle Town Hall 116 West Main Street

United States Post Office 208 East Main Street

[www.townofcoyle.myruralwater.com](http://www.townofcoyle.myruralwater.com)

*Linde Vogan*

\_\_\_\_\_  
Linde Vogan, Town Clerk

PURSUANT TO THE LEGAL NOTICE AS IS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT INCLUDING THE POSTING OF NOTICE AND AGENDA AS IS REQUIRED BY THE TERMS THEREOF, THE TOWN BOARD OF THE TOWN OF COYLE, OKLAHOMA (THE "TOWN") MET IN REGULAR SESSION IN COYLE, OKLAHOMA, ON THE 12<sup>TH</sup> DAY OF MARCH 2024, AT 7:00 O'CLOCK P.M.

PRESENT:

ABSENT:

(OTHER PROCEEDINGS)

Thereupon, the following resolution was introduced and caused to be read by the Town Clerk. Board member \_\_\_\_\_ moved passage of the Resolution and Board member \_\_\_\_\_ seconded the motion. The motion carrying with it the approval of said Resolution was approved by the following vote:

AYE:

NAY:

The Resolution so approved is as follows:

RESOLUTION NO. 2024-05

A RESOLUTION OF THE TOWN OF COYLE, OKLAHOMA (THE "TOWN") APPROVING ACTION TAKEN BY THE COYLE PUBLIC WORKS AUTHORITY (THE "AUTHORITY") AUTHORIZING ISSUANCE, SALE AND DELIVERY OF ITS CLEAN WATER SRF PROMISSORY NOTE TO THE OKLAHOMA WATER RESOURCES BOARD; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

WHEREAS, the Coyle Public Works Authority (the "Authority") did, by its Resolution adopted March 12, 2024, authorize the issuance, sale and delivery of its Series 2024 Clean Water SRF Promissory Note to Oklahoma Water Resources Board; and

WHEREAS, the Town Board of the Town of Coyle, Oklahoma (the "Town") hereby determines that the actions taken by the Authority should be authorized and approved; and

WHEREAS, the Town hereby determines that such other action necessary or attendant to accomplishment of the referenced financing should be considered by the Town Board of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF COYLE, OKLAHOMA:

Section 1. Issuance of Note. That the issuance, sale and delivery of the Coyle Public Works Authority, Logan County, Oklahoma, Series 2024 Clean Water SRF Promissory Note to Oklahoma Water Resources Board in the principal amount of not to exceed \$392,500.00 (the “Note”), all as approved by said Authority on March 12, 2024, be and hereby is authorized, approved and ratified.

Section 2. Approval. That all actions heretofore taken by the Authority in connection with the issuance, sale and delivery of the Note and all other aspects of the transaction be and are hereby authorized, approved and ratified.

Section 3. Necessary Action. That the Mayor or Vice Mayor and Town Clerk or Deputy Town Clerk be and hereby are authorized and empowered to execute and deliver for and on behalf of the Town any and all other documents or instruments reasonably necessary to accomplish the issuance, sale and delivery of the Note and all other aspects of the transaction.

[Remainder of Page Left Blank Intentionally]

PASSED AND APPROVED THIS 12<sup>TH</sup> DAY OF MARCH 2024.

TOWN OF COYLE, OKLAHOMA

By \_\_\_\_\_  
By: \_\_\_\_\_, Mayor

ATTEST:

By \_\_\_\_\_  
By: \_\_\_\_\_, Town Clerk

(SEAL)

STATE OF OKLAHOMA    )  
  )SS  
COUNTY OF LOGAN     )

I, the undersigned, Town Clerk of the Town of Coyle, Oklahoma, do hereby certify that the above and foregoing is a true, full and correct copy of an excerpt from the minutes of a meeting of the Town Board of said Town held on the date above stated, all as recorded in the official minutes of such meeting. I further certify that the “Open Meeting Law” was complied with for such meeting.

GIVEN UNDER MY HAND THIS 12<sup>TH</sup> DAY OF MARCH 2024.

(SEAL)

\_\_\_\_\_  
By: \_\_\_\_\_, Town Clerk

**ORDINANCE NO. 2024-01**

**AN EMERGENCY ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF COYLE, OKLAHOMA, PROVIDING FOR THE ADOPTION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, LATEST ADDITION, ADOPTED BY THE STATE OF OKLAHOMA, ITS APPENDICES AND ANNUAL AMENDMENTS THERETO; REPEALER; SAVINGS; SEVERABILITY; CODIFICATION; PENALTY CLAUSE; AND DECLARING AN EMERGENCY.**

**EMERGENCY ORDINANCE**

**BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF COYLE, OKLAHOMA:**

Section I: The Coyle Municipal Code is hereby amended by the addition of the following ordinance to read as follows:

SECTION 1. INTERNATIONAL PROPERTY MAINTENANCE CODE ADOPTED.

That a certain document is on file in the Office of the Town Clerk of the Town of Coyle, Oklahoma, being marked and designated as the International Property Maintenance Code, Latest Edition adopted by the State of Oklahoma, its appendices and annual amendments thereof, as published by the International Code Council, be and is hereby adopted as the Code for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code on file in the office of the Town Clerk of the Town of Coyle, Oklahoma, are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the following additions, insertions, deletions and changes:

Section 101.1, insert the Town of Coyle, Oklahoma

Section 103.5, insert a schedule of fees on file in the office of the Town Clerk or contained in the Coyle Municipal Code.

Section 304.14, insert from April 1 to September 30

Section 602.3, insert from November 1 through March 31

Section 602.4, insert from November 1 through March 31

Section II. REPEALER. All ordinances or parts thereof which are inconsistent with this ordinance are hereby repealed.



Section III. SAVINGS CLAUSE. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance.

Section IV. SEVERABILITY. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall for any reason be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the Board of Trustees of the Town of Coyle that this section of the Coyle Municipal Code would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section, or part thereof not been included herein.

Section V. CODIFICATION. This ordinance shall be codified as a part of the Coyle Municipal Code.

Section VI. PENALTY. Any person, firm or other entity who shall violate a provision of this code or fails to comply therewith or with any of the requirements thereof, or who erects, constructs, alters, repairs or removes, or has erected, constructed, altered, repaired, or removed a building or structure in violation of this code or of a permit or certificate issued thereunder, shall be guilty of a misdemeanor, and upon conviction shall be fined in the maximum amount of \$250.00, plus costs and penalty assessments, if applicable. Each day upon which a violation continues shall be deemed a separate offense.

Section VII. EMERGENCY. WHEREAS, it being immediately necessary for the preservation of the peace, health, safety and public good of the Town and the inhabitants thereof that the provisions of this Ordinance be put into full force and effect in order to immediately provide for the adoption of the International Property Maintenance Code, Latest Edition; By reason whereof, this Ordinance shall take effect and be in full force and effect after its passage, as provided by law.

Approved and executed this 12<sup>th</sup> day of March 2024.

THE TOWN OF COYLE, OKLAHOMA

By: \_\_\_\_\_, MAYOR

{Seal}

ATTEST:

\_\_\_\_\_, TOWN CLERK