

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

Agenda

BOARD OF TRUSTEES MEETING

Regular Session

116 West Main St

Coyle, OK 73027

Tuesday, September 12, 2023

The regular meeting of the Board of Trustees for the Town of Coyle, Oklahoma was posted on Monday, September 11, 2023, before 7:00 pm and will be held on Tuesday, September 12, 2023 in the Town Municipal Office Building at 7:00pm.

1. Call to Order
2. Roll Call
3. Welcome Guests- Public Comment
 - a. "Comment from Those Assembled Pertaining to Item on the Agenda"
 - i. Only items listed on the agenda can be discussed. If there is any agenda item that any person wishes to address, the person shall raise his/her hand to be recognized by the Mayor or other Presiding Officer. The person should stand address their remarks to a specific agenda item. A maximum of three (3) minute address by such person may be made. On all other agenda items, any member of the public wishing to be heard shall raise their hand, and if recognized by the Mayor, Chairman or Presiding Officer, shall limit their address to three (3) minutes. The Mayor or Presiding Officer may provide additional time.)

4. CONSENT AGENDA

The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion. SUBJECT to any conditions included therein. If any item does not meet with the approval of ALL members, that item will be heard in regular order. (Individual items may be deleted from the Consent Agenda for discussion and possible action under Item IV.)

Consent Agenda for September 2023:

- a. Approval of Minutes from August Meeting
- b. Approve August Monthly Reports

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- c. Approval of September 2023 payroll
- d. Approve monthly blanket purchase of \$250 General/\$250 Maintenance to various vendors for repairs, parts, equipment, services, supplies and miscellaneous items.
- e. Approve Purchase Orders: 24-48 thru 24-54

5. BUSINESS AGENDA:

The following item(s) is/are hereby designated for Discussion, Consideration and Possible Action which requires INDIVIDUAL ACTION:

- Discussion, Consideration and Possible Action for **September 12, 2023** meeting
 - a. Discussion and Possible Action on Ordinance No. 2023-02:
“An Ordinance of the Town Board of Trustees of the Town of Coyle, Oklahoma, Amending Chapter 1, Article 5, Section 1-10 of the Coyle Municipal Code, Entitled “Consulting Attorney Employed”; providing for the Town Attorney, Duties, Right to Consult Town Attorney and Payment for Services; Repealer; Savings; Severability; Codification.”
 - b. Consider Approval of Ordinance No. 2023-03:
“An Ordinance Repealing Chapter 1, Officers and Employees, Article 5, Consulting Attorney, Section 1-10 Consulting Attorney Employed, of the Town of Coyle, City Ordinances pertaining to the Town Attorney, more Particularly Described Herein, and Declaring an Emergency”
 - c. Discussion and Approval of Draft Attorney Engagement Letter
 - d. Discussion and Approval of Candidates for Town Attorney
 - e. Discussion and Appointment of Task Force to identify and educate the Board and recommend potential grant opportunities for the Town and CPWA
 - f. Discussion and Possible Action on Getting Work Cell Phones for Town Clerk and Water Operator
 - ATT FirstNet Bid for phones and service-Monthly Cost of \$39.99 per line
 - g. Discussion and Possible Action on Taking Skag Lawn Mower in for Repairs and Maintenance
 - h. Discussion and Possible Action on Hiring Someone for Cleaning Town Hall
 - i. Fire Dept Report
 - j. Financial Report
 - k. Maintenance Report
 - l. Cemetery Report
 - m. Court Clerk/Code Enforcement Report

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- Discussion and Possible Action on Sending Wade to Code Enforcement Class November 1-3
- n. Emergency Management Report
 - Update on EMPG Training Grants
 - Update on FEMA Disaster Recovery Grants
 - Update on Hazard Mitigation NOI
- NEW BUSINESS:
As used herein, shall mean any matter not known about or which could not have been reasonable foreseen prior to the time of posting the agenda for the regularly scheduled meeting. TRUSTEES/STAFF COMMENTS:

This item is listed to provide an opportunity for the Trustee and/or Staff to make comments and/or request specific agenda items. NO ACTION WILL BE TAKEN.

- ADJOURN:

This agenda was posted in prominent public view on or prior to 7:00 pm, Monday, September 11, 2023, at the following locations in the Town of Coyle:

Coyle Town Hall 116 West Main Street
United States Post Office 208 East Main Street
www.townofcoyle.myruralwater.com

Linde Vogan, Town Clerk

ORDINANCE NO. 2023-02

AN ORDINANCE OF THE TOWN BOARD OF TRUSTEES OF THE TOWN OF COYLE, OKLAHOMA, AMENDING CHAPTER 1, ARTICLE 5, SECTION 1-10 OF THE COYLE MUNICIPAL CODE, ENTITLED “CONSULTING ATTORNEY EMPLOYED”; PROVIDING FOR THE TOWN ATTORNEY, DUTIES, RIGHT TO CONSULT TOWN ATTORNEY AND PAYMENT FOR SERVICES; REPEALER; SAVINGS; SEVERABILITY; CODIFICATION.

ORDINANCE

BE IT ORDAINED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF COYLE, OKLAHOMA:

Chapter 1: Article 5., Sections 1-10 of the Coyle Municipal Code is hereby amended to read as follows:

Article 5. Consulting Attorney

Section I. 1-10 CONSULTING ATTORNEY EMPLOYEED

A. Town Attorney Appointed. The Town Board of Trustees may appoint a Town Attorney by majority vote of all the trustees of the Town Board. The Town Attorney may be removed by a majority vote of all the trustees of the Town Board. The Town Attorney may receive a fixed monthly compensation or may work on an hourly basis or in such other manner determined appropriate by the Town Board

B. Duties of the Town Attorney. The Town Attorney shall have such qualifications, powers, and duties as are prescribed by law. It shall be the Town Attorney's duty to advise the Town Board of Trustees and each member thereof upon all legal questions and the Town Attorney shall give opinions in writing when requested and shall represent the Town as counsel in all litigation, in all courts and shall perform such other legal services on behalf of the Town, its officers or employees, as may be required by the Town Board of Trustees.

C. Budget; Right to Consult. A budget item shall be established and monies appropriated in an amount necessary to pay the fees and costs of the Town Attorney for each fiscal year. Each trustee shall have an individual right of access to consult with, pose questions, request opinions and direct the work of the Town Attorney, provided the cost of such work of the Town Attorney does not exceed the budgeted and appropriated amount set aside for such purpose. Such right of access to the Town Attorney shall be co-equal and may be exercised by any individual trustees at any time, provided all such work must be related to town business. All work of the Town Attorney shall be provided to all trustees for their review and consideration.

Section II. REPEALER. All ordinances or parts thereof which are inconsistent with this ordinance are hereby repealed.

Section III. SAVINGS CLAUSE. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance.

Section IV. SEVERABILITY. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall for any reason be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the Town Board of Trustees of the Town of Coyle that this section of the Coyle Municipal Code would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section, or part thereof not been included herein.

Section V. CODIFICATION. This ordinance shall be codified as shown in Chapter 1 of the Coyle Municipal Code.

Approved and executed this 15th day of August 2023.

THE TOWN OF COYLE, OKLAHOMA

Carl Long, MAYOR

{Seal}

ATTEST:

Linde Vogan, TOWN CLERK

ORDINANCE NO. 2023-03

“AN ORDINANCE REPEALING CHAPTER 1, OFFICERS AND EMPLOYEES, ARTICLE 5, CONSULTING ATTORNEY, SECTION 1–10 CONSULTING ATTORNEY EMPLOYED, OF THE TOWN OF COYLE, CITY ORDINANCES PERTAINING TO THE TOWN ATTORNEY, MORE PARTICULARLY DESCRIBED HEREIN, AND DECLARING AN EMERGENCY”

WHEREAS, the hiring of a Town Attorney is covered under Chapter 1, Officers and Employees; Article 5, Consulting Attorney, Section 1-10, of The Town of Coyle, City Ordinances; requiring the Town Attorney to be compensated under a fixed monthly compensation agreement for the performance of ordinary services, including counseling and advising the members of the Town Board and all Town officials on all matters of legal nature pertaining to the business of the Town of Coyle;

WHEREAS, the Statutory Town form of government is the only 1 of 4 statutory forms of municipal government that does not have to have a municipal attorney;

WHEREAS, an ordinance is a law, when it comes to internal expectations regarding job duties and compensation, these matters are not typically codified as laws;

WHEREAS, it is the intent of the Board to have the flexibility to determine the services required by the Town and manage the compensation of those services under an engagement agreement;

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF COYLE, STATE OF OKLAHOMA:

“Article 5, Section 1-10, under Chapter 1, of the Town of Coyle, City Ordinances be hereby repealed.

PASSED, APPROVED AND ADOPTED THIS 12th day of September 2023.

CARL LONG, MAYOR
TOWN OF COYLE, OKLAHOMA

(S E A L)

LINDE VOGAN, TOWN CLERK
TOWN OF COYLE, OKLAHOMA