

The Town of  
**Coyle**

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

[townofcoyle.myruralwater.com](http://townofcoyle.myruralwater.com)

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**BOARD OF TRUSTEES MEETING**

**Regular Session Minutes**

**116 West Main St**

**Coyle, OK 73027**

**Tuesday, April 12, 2022**

Notice for the regular meeting for the Town of Coyle, Oklahoma was posted on Monday, April 11, 2022, before 5:00 pm and held on Tuesday, April 12, 2022, in Town Hall located at 116 W Main St, Coyle, OK 73027.

Meeting was called to order at 8:38 by Carrie Curtis.

**Members Present:** Mayor – Carrie Curtis  
Council Member – Carl Long  
Council Member – JoAnn Hale

**Staff:** Linde Vogan – Town Clerk

**Guests Present:** Charles Downey  
Dusty King  
Kay Smith  
Chasity Hoel  
Mike Schmidt

**Consent Agenda:** Motion made by Carrie Curtis to accept the Consent Agenda  
JoAnn Hale – Seconded  
Motion Carried Unanimously – Carrie Curtis, Aye, Carl Long, Aye, JoAnn Hale,  
Aye

**Fire Department Report:** Around 20 calls this month. Made 77% of the calls-20 calls is what was run on. Tire repairs on Brush Truck. 6 tires donated from Sooner Fire Dept. Installed monitor on big truck so it can be run as a single person truck. Little repairs on tanker. Spaghetti Dinner-May 7<sup>th</sup>.

**Maintenance Report:** Kevin started mowing and done cleanup around museum.

**Cemetery Report:** Had someone come in and ask how much it would cost to purchase one plot at the cemetery. 5 plots is \$600 per space, 3 plots is \$300 per space. Some

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cemeteries do it by donation. One in Meridian is charging \$100 per plot. We don't have any income to cover the maintenance in the cemetery. The interest earned off the cemetery accounts don't cover the cost of maintenance. The Town is covering the cost of maintenance. Need to look into Cemetery plot pricing.

**Court Clerk Report:** Nothing to report.

**Emergency Management Report:** Goddard has a breaker for us. They were at the OEMA conference. Currently they are working on sirens in Logan County. They are trying to get to us. The siren works, but the backup plan is the Fire Department driving the streets with the sirens on if necessary. Did a controlled burn last Sunday. Payne County is still under a burn ban, Logan County is not. Started attending the Central Oklahoma meetings. Going to LPSY meeting tomorrow and to Central Oklahoma meeting again next week. Emergency Management Conference was two weeks ago. Got another certification. Talked with DEQ representative and talked with people from OEM Grants making strides to get grants. We were denied for a light tower grant, however, one of the other Emergency Managers has an old one they are possibly getting rid of and we are at the top of the list for getting that one. Got CPR and AED certification. Working with Red Cross to get instructor certified. Setting up communications 101 class. Planning on taking the EM Truck to the 89ers parade.

**FEMA Update:** Still don't have the \$5,000 for the Fire Department. Believe its been approved, just waiting on the state to release it.

**ARPA Update:** In folder is the email showing the first half of the ARPA money that has been received.

**Resolution 02-2022:** It is suggested that we pass a resolution stating what we are using the ARPA funds for. This states that we will be claiming the full amount as lost revenue. Motion made by Carrie Curtis to approve the Resolution for ARPA Funding. Seconded – Carl Long  
Motion Carried Unanimously-Carrie Curtis, Aye, Carl Long, Aye, JoAnn Hale, Aye

**Survey for Ordinance Appeal:** We are under appeal for the Wehr ordinance violation. Trial is coming up in October. Requested for us to survey the property in order to move forward. Contacted a surveyor. Told him there may be other work to do as well. Will charge \$400.00 a piece to get two properties surveyed. They want the survey to prove that he is over the property lines. We would get back the \$400.00 on the

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property under the appeal if we win the case. The other property will not be paid back to us because no ordinance violations have been written. Need to check state laws about fencing around a junk yard. Right now it's the two for \$800.00, if only doing one, the price will probably go up.

Motion made by Carrie Curtis to do two surveys.

Seconded – Carl Long

Motion carried unanimously-Carrie Curtis, Aye, Carl Long, Aye, JoAnn Hale, Aye

**Employee  
Responsibilities:**

Working on job descriptions for all employees. There have been a couple instances where there haven't been two people sign checks. Spoke with several other municipalities and the treasurers are one of the signatures on the check. Need to look at the last audit and see if it states that the person cutting the checks shouldn't be the person signing the checks. Have not had a treasurer sign checks in the last 4 years.

**Discuss Fixing  
Alley and Road  
Erosion:**

Mr. Schmidt thinks we need to have 6 inches of fill in the alley behind his house. He thinks it would take 18 square yards of material to build the alley back up where it needs to be. Need to pack dirt in, dirt in front of the depot that could be moved into the alley. \$30-35 a ton for road rock. If we get the rock, Mr. Schmidt will spread it. Carl will put dirt on this weekend.

Motion made by JoAnn Hale to purchase a load of road rock for under \$450.00 delivered.

Seconded – Carrie Curtis

Motion carried unanimously-Carrie Curtis, Aye, Carl Long, Aye, JoAnn Hale, Aye

**Cemetery Mowing:**

We need to decide who is going to be mowing the cemetery. Needs to be mowed pretty quickly. JoAnn will drop a note to the lawyer to find out the workers comp policy. For the City of Guthrie, subcontractors need to be licensed and bonded. JoAnn will look it up instead of asking the lawyer. The cemetery mowing will be in addition to the 20 hours weekly that he will work. We need to get a job description on him. Should be a clause 'and other duties as assigned'.

**Carrie Curtis spoke a resignation and left the meeting. There is still a quorum, so the meeting can be continued.**

Motion made by JoAnn Hale to extend Chris' hours, 5 hours per mow, to mow the cemetery.

Seconded – Carl Long

Motion carried-Carrie Curtis, absent, Carl Long, Aye, JoAnn Hale, Aye

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**Reschedule Meeting:** Meeting rescheduled due to being the same night as graduation. Could do May 3<sup>rd</sup> or May 17<sup>th</sup>.

Motion made by Carl Long to move the next meeting to May 3<sup>rd</sup>.

Seconded-JoAnn Hale

Motion Carried-Carrie Curtis, absent, Carl Long, Aye, JoAnn Hale, Aye

**Resolution 22-01:** This resolution allows us to fall under the New Budget Act from now on so that Our budgeting is a more simplified version than the old budget act.

Motion made by Carl Long to accept Resolution 22-01.

Seconded – JoAnn Hale

Motion carried-Carrie Curtis, absent, Carl Long, Aye, JoAnn Hale, Aye

**4<sup>th</sup> of July Event Date:** Set July 2<sup>nd</sup> as our 4<sup>th</sup> of July date with fireworks and other events leading up to the fireworks.

Motion made by JoAnn Hale to accept July 2<sup>nd</sup> as our 4<sup>th</sup> of July event date.

Seconded – Carl Long

Motion carried – Carrie Curtis, absent, Carl Long, Aye, JoAnn Hale, Aye

**Changing Bank Acct Name:** We have an account that we used for REAP Grants before and we can do a resolution and new signature card, and have the name of the account changed. Motion made by Carl Long to change the account name and transfer the ARPA funds to that account.

Seconded – JoAnn Hale

Motion carried – Carrie Curtis, absent, Carl Long, Aye, JoAnn Hale, Aye

**Continue Adding Police Protection:** Motion was made to table, but motion wasn't seconded so it should be dead. In order to be put back on, it has to be introduced as a whole new subject. Need to finish the budget process in order to move forward and see if we can afford it.

**Stop Sign Removal:** JoAnn would like to speak with the attorney to find out the process of taking Down a stop sign. One of the stop signs on Cottingham don't make sense. Motion made by Carl Long to contact the attorney and see what the process is to remove stop signs.

Seconded – JoAnn Hale

Motion carried – Carrie Curtis, absent, Carl Long, Aye, JoAnn Hale, Aye

**New Business:** JoAnn received a call from the State Auditor's office about scheduling a date. Will report back when date is known.

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**Adjourned:** Motion made by Carl Long to adjourn meeting  
Seconded – JoAnn Hale  
Motion Carried – Carrie Curtis, absent, Carl Long, Aye, JoAnn Hale, Aye  
Meeting adjourned at 9:35 pm.

**Next Meeting:** Next meeting is scheduled for May 3, 2022

*Carl Long*

\_\_\_\_\_  
Carl Long, Trustee

*Linde Vogan*

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Linde Vogan, Town Clerk