

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

BOARD OF TRUSTEES MEETING

Regular Session Minutes

116 West Main St

Coyle, OK 73027

Tuesday, February 15, 2022

Notice for the regular meeting for the Town of Coyle, Oklahoma was posted on Monday, February 14, 2022, before 5:00 pm and held on Tuesday, February 15, 2022, in Town Hall located at 116 W Main St, Coyle, OK 73027.

Meeting was called to order at 7:01 by Carrie Curtis.

Members Present: Mayor – Carrie Curtis
Council Member – Carl Long
Council Member – JoAnn Hale

Staff: Linde Vogan – Town Clerk
Russell Weger – Water Operator

Guests Present: Charles Downey
Dusty King
Heather Sayre
Jason Hale
James Childers

Consent Agenda: Motion made by Carl Long to accept the Consent Agenda
JoAnn Hale – Seconded
Motion Carried Unanimously

Tin Horns on Dean Wehr Property: Permission is not given for Mr. Wehr to do this on his property. The issue with the fence and the cars on his other lot is to be addressed before this can be done.
Motion made by Carl Long to not do anything until he takes care of the other property line issues.
JoAnn Hale – Seconded
Motion Carried Unanimously

Museum Discussion- Heather Sayre: Heather wanted to check in and see where we are at in the process of packing up the items at the museum. Check in with the individuals who loaned the

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museum the items and see if they would like them back. Focus on Coyle specific items first? First, start with contacting people who loaned the museum items. We need to get another bid for the roof for the Depot. Windows also need to be Replaced.

Motion made by Carl Long to get bids for the Depot roof.

JoAnn Hale – Seconded

Motion Carried Unanimously

Town Wide Yard Sale: Planning a Town Wide Yard Sale with another lady in town. Will keep us posted.

Fire Department Report: Had 17 runs in January.

Maintenance Report: Put some extra trash cans out since trash was not picked up due to the winter weather that we had a couple of weeks ago. Need to receive a credit for that week because it did not get picked up.

Cemetery Report: Russell and I went out to the cemetery and worked a day at the end of January. Will go back out and finish checking the records to what we have out there and Russell has some cleaning up he would like to do. Need to check on deeds that are not recorded with the court house. Will get back to working on this project.

Court Clerk Report: Nothing to report.

Emergency Management Report: Siren is not operable. Change out the motor, but believe there is a problem in the circuitry box. Might need to think about replacing the siren. Responded to a fire call on Luther Road. Set up an EOC in Town Hall for the winter weather event. Nothing major to report. Waiting to hear back about grants applied for, the training reimbursement grant. Attended a couple of meetings as well. CERT Training is being held in Moore to become a CERT Certified Instructor to train civilians to be able to respond in the event of an emergency. OMEA State Conference coming up in March. Haven't signed up for it yet because the funding needs to be approved first. Will pay up front and then will be reimbursed. Cost is around \$500.00. Three-day conference, with two days of workshops before it. Town must have a travel policy in place as part of the requirements of the reimbursement grant. Travel policy needs to be added into the Employee Handbook.
Motion made by JoAnn Hale to table to Personnel Manual and the Travel Policy that will become part of the Personnel Manual until Special Meeting to take place next week.

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Carl Long – Seconded
Motion carried unanimously

FEMA Update: The \$5,000 is in Oklahoma, just not sure when it will be deposited. FEMA may start wanting more information, proof of payment, when submitting items for reimbursement.

ARPA Update: Acceptance for ARPA Funding has been submitted. Should get half of the funding in 3 weeks or so and remaining amount in 12 months. Need to get on the other project based ARPA Funding and call Myers out to see about using this on the lift station or lagoons system.

Street Signs: Got our next round of street signs but they are only printed on one side. Got the stickers in this week to put on the other side and then will get these street signs up.

Dump Trailer Pricing: This item was tabled from last month. At the moment our CPWA truck is not running well enough to pull a trailer so this issue needs to be held off for now
Motion made by Carl Long to table this for a couple of months.
JoAnn Hale – Seconded
Motion carried unanimously

New Town Hall Sign: Still working on getting someone to come out here to give us a quote on getting a new sign.

Discuss Floodplain Revision: This is a project ARPA money can be used for. Start a file of potential capital projects as options to use these funds for.
Motion made by JoAnn Hale to table Floodplain revision until we have more information on what other ARPA Funding we might be eligible for.
Carl Long – Seconded
Motion carried unanimously

Roller and Asphalt: Pricing for roller \$445, weekly, \$225 a day. Need to make a plan and revisit this. Maybe late spring, early summer. Need to make a map of places around town that need the roads fixed. May want to hire a company to come and do it that way there is some kind of a warranty for the roads.
Motion made by JoAnn Hale to table until we have more information.
Carl Long – Seconded
Motion carried unanimously

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Purchasing Stop Signs: Requesting to purchase a couple of stop signs to have for replacement if one comes off and disappears. They are \$80.00 each.

Motion made by JoAnn Hale to order 2 stop signs for replacing as needed.

Carrie Curtis – Seconded

Motion carried.

Carl Long – abstained

Discuss Town Police Protection:

We need to get the budget finished before this can be discussed. Must come out of General fund. Resident in attendance pointed out that some of the individuals on the Langston Police Department are Coyle graduates and that they are very interested in coming back and helping out our town. Must be a community decision. Need to talk to Town lawyer and see if adding a fee for this has to be put up to a vote of the public. Need to have a budget made so we can look at it in the Special Meeting. Need to have some recommendations and then have more discussion from the citizens of the town.

Motion made by JoAnn Hale to discuss this in the Special Meeting next week.

Carl Long – Seconded

Motion carried.

Fund to Audit Account: Need to set aside funds for financial audits for the Town as well as for the school. Audits 3 years ago were 6,000.00 a year. Need 3 years worth of audits done for the Town. \$1,500.00 out of General-\$500 for school Audit, \$1,000.00 for Town Audit; \$1,000.00 out of Fire Department; \$3,000.00 out of CPWA.

Motion made by Carl Long to move funds as mention above.

JoAnn Hale – Seconded

Motion carried

Employee Handbook: Tabled until Special Meeting. See notes above.

Account with Stafford Automotive:

Mr. Stafford's prices are a lot cheaper than the work that was quoted to us previously. Would set up an account and will bill us once monthly to fix the Town vehicles.

Motion made by JoAnn Hale to set up an account and have Stafford Automotive service our vehicles.

Carl Long – Seconded

Motion carried unanimously.

New Business:

None.

Adjourned:

Meeting adjourned at 9:07pm by Mayor Carrie Curtis

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Next Meeting: Next meeting is scheduled for March 8, 2022

Carrie Curtis

Carrie Curtis, Mayor

Linde Vogan

Linde Vogan, Town Clerk