

The Town of  
**Coyle**

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

[townofcoyle.myruralwater.com](http://townofcoyle.myruralwater.com)

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**BOARD OF TRUSTEES MEETING**

**Regular Session Minutes**

**116 West Main St**

**Coyle, OK 73027**

**Tuesday, June 14, 2022**

Notice for the regular meeting for the Town of Coyle, Oklahoma was posted on Monday, June 13, 2022, before 5:00 pm and held on Tuesday, June 14, 2022, in Town Hall located at 116 W Main St, Coyle, OK 73027.

Meeting was called to order at 5:15 pm by Carl Long.

**Members Present:** Interim Mayor – Carl Long  
Trustee – JoAnn Hale  
Trustee – Dustyn King

**Staff:** Linde Vogan – Town Clerk  
Aaron Schmidt – Water Operator

**Guests Present:** Jim Dobson  
Jeanne Yarberry  
Debbie Jones  
Joey Saleva  
Pam Ming  
Tim Ming  
Kristi Cooper  
Vicky Hicks

**Consent Agenda:** Motion made by JoAnn Hale to accept the Consent Agenda  
Carl Long – Seconded  
Motion Carried Unanimously – Carl Long, Aye, JoAnn Hale, Aye

**Nominations of Candidates for Special Election:** Nomination of Kristi Cooper was made by Vicky Hicks. Nomination of Dustyn King was made by Michele Costner. No other nominations were received. The nomination window was closed at 5:35 pm and voting began. Voting ended at 7:15 and the votes were counted. Kristi Cooper received 28 votes, Dustyn King received 30 votes.

**Recognize and Confirm** Dustyn King was sworn in as our new Board of Trustee member and took his

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**Newly Elected Trustee:** seat at the table.

**Debbie Jones from VIP Storage:** Debbie and Joey, the owner of VIP Storage, are here to appeal to the Board to see about bringing in security to help protect their customers and the items that are in storage. We have received an offer from Langston Police Department for them to come and provide police protection. However, we are currently in the budget process and at this time we do not have enough finances to bring the police protection in. We will be having a budget meeting and they were invited back to participate in that. The Sheriff's department has been driving through Town 2-3 times a day.

**Fire Department Report:** Charles is absent. Delivered by Aaron Schmidt. 10-15 medicals, 3 fire calls, 1 mutual aid. Maintenance is good. Had a good turn out at the spaghetti dinner. Brought in about \$5,000.00 and most of the food items for the event were donated.

**Maintenance Report:** The new street signs down Cottingham have been replaced. Aaron has been working at the park and cleaning and organizing the maintenance shop. One of the trees that needed to be taken down by the well house has been taken down.

**Cemetery Report:** Needs to be mowed again. Headstones look good, have some trees that need to be taken down.

**Court Clerk Report:** Nothing to Report.

**Emergency Management Report:** Andy Goddard came out to look at our storm siren. A timing mechanism seems to be the issue. Will be back within a few weeks to fix this. Fire Department is on standby if needed for severe weather. 3 fire calls, 3 medical calls, 2 down power lines. Fire hydrant test 2 weeks ago. All work great except for one. Plunger may be bad. Got shut off and put a bag over it and Fire Department has been made aware that it is out of commission. Master valve for that hydrant also has a problem. Did CPR/AED training to recertified 4 of our fire fighters in CPR. Hosted a communication 101 and pipeline awareness class, 24 first responders attended.

**Rewriting Ordinances:** Our ordinances do not allow for us to file liens on properties. In order to help clean up the Town, we need to be able to do this. Our attorney has looked at the ordinances once. We need to identify which ordinances need to be rewritten. Attorney doesn't come to meetings per our agreement with him.

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We can invite him to them. Pay him hourly instead of keeping him on retainer. Got to find someone to write the ordinance violations. Need to get our court going and find out how to become a court of record. We can schedule a special meeting and invite our attorney out here to discuss things. Did not talk to Aaron about doing ordinances, but we need someone to be able to write the ordinance violations.

Motion made by Dusty King to table until we speak to the lawyer.

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Dusty King, Aye

**Setting Aside Audit Funding:**

We are behind on our audits since 2018. We have paid off all of our past due amounts and have been able to build some funds. We have set aside \$11,500. Projecting a minimum cost of \$32,000 to catch us up on our audits. Old auditor charged \$6,000.00, not sure what the amount would be now. Would like to set aside \$8,000.00 for FY 22 audit. We will be using the ARPA funds to help us catch up on our audits. We need to be setting aside a minimum of \$8,000.00 each year's audits. Dusty has reached out to some auditors and several of them will not do audits for Towns. One he spoke to went back and looked at the 2017 audit and are supposed to give us an idea of what their price range would look like. Would like the State Auditor to finish first and then we can get monies back where they belong. A proposal was made to hold off on setting this money aside until after we hear back from some of the auditor's that we reached out to. We have only been paid half of the total cost of the school bond audit. The school believes that the bond has been audited, but according to the bank it has not been audited as it should be.

Motion made by JoAnn Hale to set aside \$8,000.00 for 2022 as a down payment for this year's audit. We will readdress the cost at the time when an auditor is chosen.

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**Code Enforcement:**

We do not have anyone to write ordinance violations. JoAnn would rather have Aaron working on our ordinances than taking over much of the mowing.

Motion made by JoAnn Hale to table until further discussions are had.

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**New Officials Institute:**

There are two New Officials Institute classes scheduled over the next couple of months. This is a requirement for newly elected officials to take this class.

Motion made by JoAnn Hale to send Dusty to class on Thursday if available.

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Seconded – Carl Long

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King

**Roofing on Depot:**

Not been able to get ahold of anybody yet. Talked with Danny Moorman previously to get an estimate. Need to decide if it will be a metal roof or an asphalt roof. Asphalt will maintain character however metal would last longer. Anything that we can do to maintain the history of that building would be good since the plan is to move the items from the museum over there. Should have something back in the next 2-3 weeks.

Motion made by JoAnn Hale to table until we get more information.

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**Independence Day  
Party at the Park  
Porta Potties:**

Got 2 quotes to rent porta potties for our Independence Day Party at the Park Event. We noticed at our event in April that we needed more than just the one restroom that we have. Had approximately 300 people at our spring event and are hoping for more people to attend this event. In the future, could potentially convert the current restroom into a handicap accessible restroom and possibly add extra restrooms in that building at the park. The question was asked what the benefit to the Town would be to rent these. The Town will be selling the bracelets for the games and water slide, root beer floats, competition fees, etc. that will go as proceeds to the Town. It was mentioned that the more we accommodate people at our events the more people will start to attend our events. The question was posed about asking Logan County to have some security at our event.

Motion made by JoAnn Hale to rent 1 regular and 1 handicap porta potties from AP Restrooms and contact the Sheriff's office.

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Question was posed what is the liability to the Town if an incident occurs.

Answer was that it is a public event and is come at your own risk. Will contact the Sheriff's office to discuss security.

**Donating Funds for  
Fireworks:**

Motion made by JoAnn Hale to donate our usual \$500.00 for Fireworks.

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**Dates Allowing  
Fireworks in Town:**

Usually allow fireworks to be shot off the week before the 4<sup>th</sup>. Allow Fireworks June 25<sup>th</sup>-July 4<sup>th</sup>, until 10:00 pm on week nights and 12:00 on weekends. At the

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moment the fire danger is low. By allowing them to be shot off for the week before, people can buy fireworks from the school stand which benefits school's booster club. Sunday-Thursday 10:00, Friday and Saturday 12:00 cut off.

Motion made by Dusty King to set June 25<sup>th</sup>-July 4<sup>th</sup> as dates to shoot off fireworks.

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**OML Annual Renewal:** Motion made by Dusty King to pay for our annual renewal for OML.

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**Kabota Tractor Tires:** One of the Kabota tires had to be fixed, but need to see about purchasing new ones to replace them. Kabota needs to be stored in the maintenance shed to help maintain the tractor.

**FastFund Software** Renewal of the accounting software we use.

**Annual Renewal:** Motion made by JoAnn Hale to renew accounting software.

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**Attorney's Response to Stop Sign Removal:** Keep hearing about not being able to take stop signs down due to the liability. The attorney's response is that as long as it is not a DOT regulated road, the Town could remove the stop signs, however it would be a good idea to add an additional sign stating that cross traffic does not stop, etc. to make drivers aware of the change.

**Removal of Trees at Well House:** Previously the bids we received we did not have proof of worker's comp insurance at the time of the last discussion. We have since received that information. One of the trees has been removed by Kevin. The elm tree at Memorial Park down by the lagoon needs to be removed. Could potentially take out the fence at the lagoon. The large tree at the park also needs to be looked at as it has some large limbs that are posing a potential threat to the pavilion at the park.

Motion made by Dusty King to get the arborist out here to bid cutting down the tree at Memorial Park as well as the Town Park.

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

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**New Business:**

Need to schedule a Special Meeting to finalize the budget and have to have a Public hearing for citizens to view the budget. Need to review the Open Meeting information to make sure that we are following the rules as far as Trustees being together outside of a meeting.

Motion made by JoAnn Hale to hold a Special Meeting June 18<sup>th</sup> at 3:00, a public hearing for the budget.

Seconded – Dusty King

A citizen brought up issues with the VIP Storage unit such as empty units not being locked allowing people to get in and climb over the walls into occupied units. Also, there is no fence around the storage units. If we bring in police protection, the citizens are going to have to help fund it.

**Adjourned:**

Motion made by Carl Long to adjourn meeting

Seconded – JoAnn Hale

Meeting adjourned at 8:41 pm.

**Next Meeting:**

Next meeting is scheduled for July 12, 2022

*Carl Long*

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Carl Long, Interim Mayor

*Linde Vogan*

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Linde Vogan, Town Clerk