

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

BOARD OF TRUSTEES MEETING

Regular Session Minutes

116 West Main St

Coyle, OK 73027

Tuesday, May 3, 2022

Notice for the regular meeting for the Town of Coyle, Oklahoma was posted on Monday, May 2, 2022, before 5:00 pm and held on Tuesday, May 3, 2022, in Town Hall located at 116 W Main St, Coyle, OK 73027.

Meeting was called to order at 7:08 pm by Carl Long.

Members Present: Trustee – Carl Long
Trustee – JoAnn Hale

Staff: Linde Vogan – Town Clerk
Dusty King – Deputy Director Emergency Management

Guests Present: Jason Hale
Jan Calvert
Grant Cummings

Consent Agenda: Motion made by JoAnn Hale to accept the Consent Agenda
Carl Long – Seconded
Motion Carried Unanimously – Carl Long, Aye, JoAnn Hale, Aye

Fire Department Report: Charles is unable to make it. Carl reported that this weekend is the Spaghetti Dinner. Saturday 4-7. We will need to get petty cash, \$100.00 for this event. They got their new radios in.

Maintenance Report: Kevin has been mowing around town and at the cemetery.

Cemetery Report: There are a lot of limbs out at the cemetery that Kevin would like to get cleaned up. The pile of dirt is out there to fill up the graves as they sink in the ground. The old flowers and such just need to be picked up and thrown away.

Court Clerk Report: Nothing to Report. Under this should be ordinances. The question was asked if Chris has been brought up to speed on the ordinance violations. We have the same issue time and time again, weeds. JoAnn would like to see something

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done with all the junk cars. May need to rewrite an ordinance. Need to speak with someone about how to get them out of the Town. Chris can be working on ordinances while he is down. We need to find someone to write ordinance violations. Maybe post as a part time job. Would only have to go around once a month and take pictures and attend the court. Chris doesn't have 20 hours of work just reading meters and fixing water breaks that we hire out. Maybe we need to have an executive session. Joann will talk with Chris about ordinance violations.

**Emergency
Management Report:**

Siren is still down, haven't got a response from Goddard. 4 fires this month, 3 severe weather events. Training grant has been finalized, but hasn't been paid out yet. Will be around \$700.00. Quarterly meeting with Lynn Terrell is this month. Steven Haga is wanting to hold NW District next year and would like for us to co-host the event with him. Have a meeting with Community Resources board to check out their large drone that is available for us to use. Completed Instructor course for CPR/AED. Will complete the last requirement on the 19th. Looking into First Net so that if something happens, the phone would still be working. Cost is about \$45.00 a month, unlimited and includes a hot spot.

FEMA Update:

We finally got the last part of the FEMA claim for the Fire Department. Those funds need to be moved to the Fire Department. Cut check out of General Fund for the Fire Department. The Federal Government is sending money to the state, used from the Feds to the State to pay an additional 5% on the FEMA claims.

ARPA Update:

The first report was due at the end of April. We are actually getting a little bit more than we were expecting to get. Need to get the signature cards and change the name on the bank account. Hoping to be able to use the funds for seed money.

Sign for Town Hall:

There are three different options for a sign for the Town Hall. The first option is 13,000 which includes an LED sign on the bottom. The second option cost is 2600. Working on getting the picture adjusted some on this option. The final option is 5600 that would light up. The second option is the favorite option. Need to see how much the audits are going to cost us before purchasing a sign for the Town Hall.

Motion made by Carl Long to table purchase of sign.

JoAnn Hale – Seconded

Motion carried Unanimously – Carl Long, Aye, JoAnn Hale, Aye

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- State Statute for Trustee Resignation:** Last month Carrie did a verbal resignation, however state law requires resignations to be in writing. Since that time, Carrie asked if she and JoAnn could talk. JoAnn wanted to have a special meeting for the three of them to sit down and talk, however, Carrie ended up turning in her written resignation.
- Maintenance Employee Raise:** Kevin has been here for almost a year, and he's been doing all of the mowing. Currently Kevin is being paid \$12.50 an hour. Currently Chris is at \$14.00 and will be eligible for a raise once he gets his license. Normally the raises are .50 at 6 months and then revisited a year later. Carl thinks that we should bring him to \$14.00. He drives his own pickup so we pay him mileage.
Motion made by Carl Long to raise Kevin's pay for \$14.00.
JoAnn Hale – Seconded
Motion carried unanimously - Carl Long, Aye, JoAnn Hale, Aye
- Annual Budget:** Budget calendar states that by June 15th we are to have public hearing to present the budget to our citizens and by June 22nd it is to be approved by the Board of Trustees. The budget document presented has gone back 12 months to see where we are at. JoAnn, Carl, Linde, Charles and Dusty need to get our budgets built and then can go over it with new Board Member. We need to schedule a time to sit down and have a budget workshop. Budget workshop schedule May 15, 2022 at 2:00 pm. A notice has to be posted for the Budget workshop. Anytime the Board of Trustees gets together, it has to be posted and is considered an open meeting.
- New Business:** We received Carrie's resignation. We need to have a Special Meeting to vote to accept the resignation. Special Meeting notices have to be posted 48 hours ahead of time, can post tomorrow and have meeting Friday. Schedule Special meeting Friday night, May 6 at 7:00 pm.
- Grant Cummings brought up the idea of removing the fence between the park and the smaller baseball field. Would be easier to access for the Fireworks show and so that at some point we can extend the park area into the smaller baseball field area. Add this to the Special Meeting on Friday.
- Adjourned:** Motion made by Carl Long to adjourn meeting
Seconded – JoAnn Hale
Meeting adjourned at 8:00 pm.
- Next Meeting:** Next meeting is scheduled for June 14, 2022

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Carl Long

Carl Long, Mayor

Linde Vogan

Linde Vogan, Town Clerk