

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

BOARD OF TRUSTEES MEETING

Regular Session Minutes

116 West Main St

Coyle, OK 73027

Tuesday, November 8, 2022

Notice for the regular meeting for the Town of Coyle, Oklahoma was posted on Monday, November 7, 2022, before 7:00 pm and held on Tuesday, November 8, 2022, in Town Hall located at 116 W Main St, Coyle, OK 73027.

Meeting was called to order at 7:02 pm by Carl Long.

Members Present: Mayor – Carl Long
Trustee – JoAnn Hale
Trustee – Dustyn King

Staff: Linde Vogan – Town Clerk
Wade Smith – Water Operator
Jason Hale – Water Operator
Charles Downey – Fire Chief

Guests Present: Jan Calvert

Consent Agenda: Motion made by Dusty King to approve the Consent Agenda
Seconded – JoAnn Hale
Motion Carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

OMAG Policy Changes: The estimated replacement cost of the water tower came out to be \$348,300 with an annual premium of \$985.00 and the lagoon fence has an approximate replacement cost of \$125,00 with an annual premium of \$746.00. Foley Equipment has been removed as a certificate holder.
Motion made by JoAnn Hale to get the water tower and the lagoon fence added to our policy
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Dusty King, Aye

Trustee Bonds: The question was asked why personal financial information was required for the Trustee bond and that it wasn't a good idea to co-mingle to two. JoAnn was told that it is just to see if the Trustee had enough net worth to pay out if they

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did in fact steal money. She mentioned that Jennifer did receive a letter stating that if any payout would occur from the embezzlement that she would be required to repay the bond. To be bonded, you're being personally bonded for your personal actions. We can either write individual bonds for \$10,000 coverage or add the Trustees to our current bond held for the clerk/treasurer with the cost being the same at \$100.00 per Trustee annually. JoAnn brought up that if Dusty doesn't want to be bonded than he should be removed from the bank accounts. JoAnn will drop a note to our attorney to find out if this is an issue. We require two signatures however the bank only requires one. JoAnn stated that if a Trustee is not bonded, then they become a liability to the Town. Motion made by JoAnn Hale to table until hearing back from the bond company and the attorney

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Trustee Conduct Policy: JoAnn hasn't had any time to work on this. Needs to be tabled until after February.

Motion made by Dusty King to table this until March

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Dusty King, Aye

**Jan Calvert to Discuss
Storm Siren:**

The siren has been out of service or partially nonfunctioning since November 2021. In that time Oklahoma has had 46 tornados. It has been brought up several times and we have had people come out and work on it at various times. However, we haven't exhausted all of our resources to get this siren fixed. She found a company online that services our area. The backup plan has been for the Fire Department to drive around with sirens on, however, if an event were to occur, it is unknown who would be available to come and drive around alerting our citizens. OMAG may have a grant to get new sirens. Dusty spoke with SignalTec this afternoon and they can be out here next week to come take a look at it. We are not required to have two bids.

The question was asked if funds could go ahead and be set aside to go ahead and fix the siren. JoAnn suggested a special meeting when they were here to determine if things needed to be fixed. The suggestion was made to set aside \$5,000 to go ahead and get the siren fixed when they come out to look at it. Charles stated that if the cost is over that \$5,000 that the Fire Department would pitch in the rest.

Motion made by Dusty King to set aside \$5,000.00 for SignalTec to come out here and fix the siren

Seconded – JoAnn Hale

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Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Street Maintenance: Wade got a few bids for getting dirt and reground brought it to work on fixing our roads. We have to be careful of having large loads brought out because it sometimes walks off. We do have some cold patch down in the shop. We might be able to have it delivered behind the maintenance shop so that it would stay in place. There are a few manholes that are catching a lot of water that we may be able to use the cold patch to fix. We have talked about the ARPA money being used for seed money for grants, however, we need to know what money we have in general fund that is available to spend and then prioritize how we move forward with street maintenance and other spending. Last winter we used some money to get the mowers and tractor in shape, this winter hopefully we have enough to work on street maintenance. We might want to schedule a special meeting to discuss this in more detail. Dusty has spoken with Kody Ellis and the county has programs where we may be able to come in and do this work for us. We need to get our ditches cleaned up as well. Need make a plan before the next meeting or schedule a special meeting to discuss street maintenance.

Purchase Dirt: This should have been placed on CPWA because it would be going in the discharge field.
Motion made by Dusty King to move the purchasing of dirt to the CPWA meeting
Seconded – JoAnn Hale
Motion carried – Carl Long, Aye, JoAnn Hale, Dusty King, Aye

Christmas Toy Drive: Our event planning group has been working on planning this event with the Fire Department. The Town donated \$500.00 last year.
Motion made by Dusty King to donate \$500.00 to the toy drive
Seconded – JoAnn Hale
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Fire Department Report: 15 calls, 6 no response calls, our system did not come back up after loss of power. Charles would like to Town to go in half with the Fire Department to get a generator that would power the Fire Department and the Lift Station in the event that we were out of power. We could get one that would run the lift station that the Fire Department would pony off of as it is mostly needed for the doors and the paging system. We can't get any grants due to it being in a flood plain. OMAG may have some sewer equipment grants or we may be able to look at the surplus yard to see if they have one that we could purchase. We

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need to look at what the needs would be for the lift station for a generator. Figure out what would be needed and get some prices. Some guys went to the Dunagan Farm Family Day and did some minor repairs to Brush 27.

Financial Report:

Account Balances as of 10/31/2022:

General Fund: \$96,178.83, this does include the ARPA money

CPWA: \$56,481.43

Coyle Fire Department: \$50,705.44

Maintenance Report:

Kevin has been clearing the trees on the north side of the lagoon fence, about halfway down the fence. We will look to see where any fence repairs are needed. We have been placing tree limbs on the end of Asp and shouldn't be placed there so it isn't considered a staging area. Due to the volume of trees and limbs that we will have, taking them over to the tree lot is not an ideal solution.

Motion made by JoAnn Hale to get a roll-off if less than \$350.00

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

The pole saw has been taken in for maintenance and we received a quote for the work that needed to be done. We have had this pole saw since before Josh was here.

Motion made by JoAnn Hale to repair the saw

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Cemetery Report:

There are a few cemetery deeds that have not been recorded. JoAnn has provided a copy of her parents probated wills that states that anything unknown is left to JoAnn and her sisters. She is asking to have the deed rewritten, due to it not being filed with county, listing JoAnn and her two sisters as the owners of these cemetery plots.

The cemetery CD has been cashed out. That check along with purchases of plots and lots and JoAnn's \$600.00 check we will have about \$10,000 to open up a new CD. CDs pay better than savings accounts on interest. At Payne County, there is a 14-month CD that is paying 2.96% interest rate. JoAnn would like it to stay at Payne County Bank because the Fire Department is there and they loan us money. The cemetery savings account as OSB is strictly for donations and maintenance for the cemetery while the CD at Payne County is for the purchasing of plots and lots. The money just needs to be put in an account

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somewhere. If someone else purchases a lot or plots, then we will cross that bridge when we get there. It is in a CD because the CD is supposed to earn enough interest to maintain the cemetery.

Motion made by JoAnn Hale to purchase a CD at 14 months for the cemetery lot purchases.

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Court Clerk Report: Nothing to report. We have got to find an ordinance person. We need to Update the ordinances more than we need an ordinance guy. JoAnn would like to go ahead and adopt the state statutes regarding weeds.

Emergency Management Report: Carl needs to order a couple of vests and a couple of flashlights. He went on an accident and didn't have these items.

Motion made by JoAnn Hale to get necessary vests and flashlights

Seconded – Dusty King

Motion carried – Carl Long, JoAnn Hale, Aye, Dusty King, Aye

New Business: No new business

Adjourned: Meeting adjourned at 8:43 pm.

Next Meeting: Next meeting is scheduled for December 13, 2022



Carl Long, Mayor



Linde Vogan, Town Clerk