

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

BOARD OF TRUSTEES MEETING

Regular Session Minutes

116 West Main St

Coyle, OK 73027

Tuesday, October 11, 2022

Notice for the regular meeting for the Town of Coyle, Oklahoma was posted on Friday, October 7, 2022, before 7:00 pm and held on Tuesday, October 11, 2022, in Town Hall located at 116 W Main St, Coyle, OK 73027.

Meeting was called to order at 7:03 pm by Carl Long.

Members Present: Mayor – Carl Long
Trustee – JoAnn Hale
Trustee – Dustyn King

Staff: Linde Vogan – Town Clerk
Charles Downey – Fire Chief

Guests Present: Jan Calvert
Jason Hale

Consent Agenda: Motion made by Dusty King to approve the Consent Agenda
Seconded – JoAnn Hale
Motion Carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

New Bank Account: Currently the Coyle Educational Authority doesn't have its own bank account. JoAnn would like to open an account to move the money that has been received for this to its own separate account. The Town doesn't have a right to that money and the Authority doesn't have the right to any Town funds.
Motion made by Dusty King to approve a resolution to open a new bank account for the Educational Trust Authority
Seconded - JoAnn Hale
Motion carried – Carl Long, Aye, JoAnn Hale, Dusty King, Aye

911 Service Fee Resolution: This is a Resolution approved annually for the 911 service fee.
Motion made by JoAnn Hale to approve the 911 annual fee rate for the 911 service
Seconded – Dusty King

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Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Tree Trimming Quote: Dusty has received two tree trimming quotes. One was verbal, \$550.00, the other was a written quote of \$1,500.00. Both have full coverage insurance, worker's comp and liability. Quote is to bring the tree at the Memorial Park down to 10 feet as well as trimming up the tree at the park. Would like to receive the verbal quote in writing.

Motion made by JoAnn Hale to hold on tree trimming quotes until we find the Insurance and come back to it later and move on to the OMAG Insurance

Seconded – Dusty King

Motion carried- Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

OMAG Insurance: Dusty called and spoke to someone at OMAG that walked him through the policies. His concerns about it are what is not listed on the policy such as the water tower and the red building. Any property the Town owns is covered, however, there is no coverage on the lagoons. JoAnn stated that we could get coverage on the fence. There are policies available that we could add to the lagoons in case a levy breaks or it overflows due to rain, however there are only a couple of places that hold that type of coverage. The fence perimeter can be measured through Google Earth. Charles thinks the water tower is 120,000 gallons. The lagoons have been there for a long time, they added on in 1998. There is a line that goes north from the lagoons into the field from when they pumped out of it previously. We don't have any idea what the lagoons cost, but we can measure the fence and figure a replacement cost of the fencing around it. They can do an estimate off the cost for the water tower, it may be over \$110,000.00 to replace it. About 80% of Town's insure their water towers. This policy renews on November 1st, so nothing can be approved tonight because we don't know any pricing of things that may need to be added. We need to contact Luckinbill about refurbishing the lift station. We might need to schedule a special meeting to be able to confirm pricing before approval of adding any other properties. Changes that need to be made would be to remove Foley Equipment from the additional named insured. We need to find out if the Water Resources Board needs to be separately named or why they are named insured.

Motion made by JoAnn Hale to renew policies as they with changes needed to Certificate of insurance with additions being addressed at a later date after cost estimates are received.

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

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JoAnn found a state statute that she printed out in 2020, stating that individuals that sign checks need to be bonded. She called and spoke to the company that we get the bonds through and he stated that Board members do not need to be bonded because they aren't signing checks. In our case, the Board are who signs all the checks. He suggested that we work with the bank and see if they can implement a stop for any check over a certain amount and get verification before processing. We need to look at the contract we have with the bank. Need to decide what the exposure will be and at what amount the Trustees need to be bonded at, \$10,000 or \$20,000.

Motion made by JoAnn Hale to table the bonding until Special Meeting
Dusty King – Seconded

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Tree Trimming Quotes: Linde was unable to find the worker's comp insurance policy for the other tree trimming company.

Motion made by Dusty King to table tree trimming quotes until Special Meeting
Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**Trustee Conduct
Policy:**

JoAnn called OMAG to talk about the handbook. She would like clarification on the statutes that back up the items found within the example handbook.

Motion made by JoAnn Hale to table until Special Meeting
Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Fall Festival Update:

We had our Fall Festival on September 24th. We earned about \$45.00. We lost all of our food vendors a couple of days before our event, but were able to still have food and had a great turnout. We earned \$647.00 to go toward the Fire Department Christmas Toy Drive.

OG&E Update:

Dusty talked with OG&E awhile back about the power spikes in Town. The Town was capped at our power usage and they removed the cap for us. Another issue we have is that we have a lot of trees around our power lines. We are on a 4-year cut plan; however, it has been a while since they have done much trimming in our area. Our OG&E rep came out and looked at our trees and saw how bad our tree issue is. The foliage representative also came out and agreed that we have a big tree issue. They are working on creating a plan to come out and trim our trees and get us back on to their 4-year tree trimming plan. Our OG&E rep is continuing to look into the power surges that we are having in the Town. Dusty is working on several different issues with OG&E.

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- Fire Dept Report:** Had 36 calls this month, responded to 81% of them. When the power surges happen, their system goes down and they are unable to get calls. It has to be manually reset. Participated in the Fall Festival that went really well. Received a donation of 25 cases of water. Maintenance – replaced pump and motor on 23, replaced pump and motor on 25, bed is sitting on the new rescue, replaced transmission line on Command truck, replaced motor again on 23, air line leak on 28, replaced pump battery on brush 21, replaced emergency lighting on Command. Equipment is getting older and starting to wear down. Haven't heard anything about the grants yet. Still haven't gotten the reimbursement back on the radios from Homeland Security.
- Financial Report:** These balances are as of the end of September.
General Fund: \$58,673.01
CPWA: \$55,329.09
Fire Department: \$57,827.05
We might need to schedule a different special meeting to discuss street repairs. Quote has been received for the street signs just need to get them ordered.
- Maintenance Report:** Kevin has been working on a list of stuff that Linde gave him. The Town is responsible for mowing on Bond from the bleachers down to Triple XXX. He lost the key to the tractor, but the spare we had is in the box. These keys can be ordered on Amazon. The tractor has a busted hydraulic line that will need to be replaced.
- Cemetery Report:** The cemetery deed was approved by Matt with a couple of minor changes. Mrs. Arnett came in and purchased the 3 lots that she was wanting to purchase. There is another gentleman that would like to purchase a lot as well. We had a really good training with OMAG on the cemetery with people from Langston and Guthrie in attendance as well. There was a suggestion made to contact the University's Engineering department and see if they might need a project. JoAnn could ask Gharrett who we could talk to about that.
- Court Clerk Report:** Nothing to report
- Emergency Management Report:** Nothing to report. Dusty spoke with Steven Haga who is looking for someone new to come out and look at their sirens. He will pass information along once he finds someone to take a look at theirs.
- New Business:** No new business

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Adjourned: Motion made by JoAnn Hale to adjourn meeting
Seconded – Dusty King
Motion passed – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye
Meeting adjourned at 8:14 pm.

Next Meeting: Next meeting is scheduled for November 8, 2022



Carl Long, Mayor



Linde Vogan, Town Clerk