

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

Agenda

BOARD OF TRUSTEES MEETING

Special Session

116 West Main St

Coyle, OK 73027

Friday, March 17, 2023

The special meeting of the Board of Trustees for the Town of Coyle, Oklahoma was posted on Wednesday, March 17, 2023, before 7:00 pm and will be held on Friday, March 17, 2023 in the Town Municipal Office Building at 7:00pm.

1. Call to Order
2. Welcome Guests- Public Comment

Any citizen desiring to be heard: The public is welcome to address the Board of Trustees to provide information on community events or accomplishments or speak on any matter placed on the **AGENDA** or **NON-AGENDA** according to the following guidelines:

Any citizen wishing to address the Board must sign up prior to the beginning of the meeting) sign-up sheet is located on the table to the left of the office entrance) entitled **CITIZEN COMMENTS** and designate which **event** or **agenda item** they wish to discuss.

- a) Time is limited to **THREE (3) minutes**
- b) All comments should be addressed to the Board, not to the attendees or the public at large.
- c) **Board may listen, but no action can be taken.**

3. **CONSENT AGENDA**

The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion. SUBJECT to any conditions included therein. If any item does not meet with the approval of ALL members, that item will be heard in regular order. (Individual items may be deleted from the Consent Agenda for discussion and possible action under Item IV.)

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Consent Agenda for March 2023:

- Approval of Minutes from February 2023 Meeting
 - Approval to Allow Mobile Home to be Moved In
 - Approval of Annual Maintenance for Spartan Mower
 - Approval to Adopt Notice of Election
 - Approval to Take Down 5 sets of Stop Signs
 - Approval to Adopt Logan County Hazard Mitigation Plan
 - Approval to Adopt State Statutes for Property CleanUp
 - Approval to Send Carl to OEMA Conference
 - Approval to Apply for Training Grant
 - Approval to Pay Up Front for Conference
- Approval of Minutes from March 2, 2023 Meeting
 - Approval to Create Water Policy and Approve at Next Meeting
 - Approval to Contact Attorney, OML and Insurance About Trustee Bank Access
- Approve February Monthly Reports
- Approval of March 2023 payroll
- Approve monthly blanket purchase of \$250 General/\$250 Maintenance to various vendors for repairs, parts, equipment, services, supplies and miscellaneous items.
- Approve Purchase Orders: 23-197-23-200, 23-203-23-204, 23-214

4. BUSINESS AGENDA:

The following item(s) is/are hereby designated for Discussion, Consideration and Possible Action which requires INDIVIDUAL ACTION:

- Discussion, Consideration and Possible Action for **March 17, 2023** meeting
 - Discuss for possible approval, the Michael Green Engagement Letter for Town Audit's
 - Discuss for possible approval granting the Michael Green Auditors "read only" access to the FastFund accounting system for financial audit purposes
 - Discuss for possible approval of Araize fees of \$75.00/ hour related to the importation of CETA transactions, Logan Co. sales tax receipts and payments on behalf of the Coyle VFD, and correction of prior year Deposit errors to ready the books for audit
 - Discuss for possible approval by Board Action to clarify bonding requirements and compliance

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- Discuss for possible Board approval, Bank Resolutions removing unbonded Trustee from the bank signature cards and granting “read only” online and information access to the unbonded Trustee
- Fire Dept Report
- Financial Report
- Maintenance Report
- Cemetery Report
- Court Clerk Report
- Emergency Management Report

5. NEW BUSINESS:

As used herein, shall mean any matter not known about or which could not have been reasonable foreseen prior to the time of posting the agenda for the regularly scheduled meeting. TRUSTEES/STAFF COMMENTS:

This item is listed to provide an opportunity for the Trustee and/or Staff to make comments and/or request specific agenda items. NO ACTION WILL BE TAKEN.

6. ADJOURN:

This agenda was posted in prominent public view on or prior to 7:00 pm, Wednesday, March 15, 2023, at the following locations in the Town of Coyle:

Coyle Town Hall 116 West Main Street
United States Post Office 208 East Main Street
www.townofcoyle.myruralwater.com

Linde Vogan, Town Clerk