

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

BOARD OF TRUSTEES MEETING

Special Session Minutes

116 West Main St

Coyle, OK 73027

Friday, March 17, 2023

Notice for the special meeting for the Board of Trustees for the Town of Coyle, Oklahoma was posted on Wednesday, March 15, 2023, before 7:00 pm and held on Friday, March 17, 2023, in Town Hall located at 116 W Main St, Coyle, OK 73027.

Meeting was called to order at 7:00 pm by Carl Long.

Members Present: Mayor – Carl Long
Trustee – JoAnn Hale
Trustee – Dustyn King

Staff: Linde Vogan – Town Clerk
Wade Smith – Water Operator
Charles Downey – Fire Chief

Guests Present: Jan Calvert
Jeanne Dobson
Grant Cummings
Gene Herndon
Jason Hale

Consent Agenda: The residents of the Town need to be made aware that the state statutes for property clean-up have been adopted and they will be followed. The Water Policy needs to state that it is for Past Due Collections.
Motion made by JoAnn Hale to accept the Consent Agenda provided that those adjustments are made
Seconded – Dusty King
Motion Carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Auditor Engagement Letter: This is an arrangement with Michael Green CPA to do our audit's. A representative from there has reached out several times and has been able to answer questions as needed. He is ready to get started on our audit's with the hopes to have them done by July.
Motion made by Dusty King to approve the engagement letter

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Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Dusty King, Aye

Access to Accounting System:

This will allow the auditor's to access our accounting system with read only access.

Motion made by JoAnn Hale to give Michael Green Auditor's read only access to our accounting system

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King

Araize Fees:

JoAnn made a commitment for \$75.00 per hour to upload the catch up of accounting entries by Araize. It does not take too long to upload the spreadsheet as long as all the data is correct. This should have been uploaded all along, however did not. Each month the items from Logan county for the Fire Department should be entered.

Motion made by Carl Long to pay Araize the \$75.00 per hour

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Dusty King, Aye

Board Action for

Bonding Requirements: JoAnn stated per Matt Devlin, the Town's attorney, a Board Action can be done to clarify the bonding requirements that had been previously discussed but had not been approved.

Motion made by JoAnn Hale for Board Action #1:

'In the State of Oklahoma, bonding is a requirement for all signatory authority over municipality bank account per, Statute 11-8-105 (Certain officers to give bond). It is the position of this Council that a "Named" Bond shall be the bond of choice to meet this requirement. The existing bank resolutions shall be amended to reflect the bonded Trustees.'

Dusty pointed out that the state statute states that only officers of the Town designated by Ordinance will be able to sign municipal checks and there is no such designation in the Town Ordinances. Per JoAnn, what was designated in previous minutes when Jennifer was hired, was that only the Trustees would be able to sign checks.

Seconded – Carl Long

Motion carried – Carl Long, Aye, JoAnn Hale, Aye

No Option Given for Opposition Vote

It was stated by JoAnn that it is illegal for Dusty to be kept on the Bank Accounts and that he could get his attorney and get him in here. It was stated by Dusty that the motion was made illegally. It was stated again for Dusty to get

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a lawyer and that they would see him in court.

Motion made by JoAnn Hale for Board Action #2:

'To remove unbonded Trustee from the Signatory Authority Bank Resolutions and allow bank to provide bank account information and "read only" online access for the unbonded Trustee, Dustyn King'.

Seconded – Carl Long

Motion carried – Carl Long, Aye, JoAnn Hale, Aye

No Option Given for Opposition Vote

It was stated that those votes were unlawful against the State Statutes. It was Stated by Carl that if it is proven that it was unlawful it would be undone. Dusty stated that he believes Carl and JoAnn to be out of order and out of line. It has been stated as such in the minutes. The State Statutes and an Attorney General's opinion were presented as proof that these motions were made unlawfully.

Bank Resolutions: This was voted on under the last topic. These bank Resolutions have been prepared by JoAnn to be signed tonight to remove Dusty's name from the signature cards. Per JoAnn our attorney has stated that Board Actions and Resolutions are co-equal as Ordinances and they are in interchangeable.

Fire Department Report: 50% of medical calls were made. New engine came in today. Hoping in a couple weeks it will be in service.

Financial Report: Account Balances as of 2/28/2023:
General Fund: \$100,040.90, less the ARPA money: \$67,247.04
CPWA: \$49,699.10
Coyle Fire Department: \$47,608.78
There was also a budget to actuals comparison given to show where we are at as of the end of February.

Maintenance Report: Things have been going well. Kevin has started mowing some. Now would be a good time to start spraying for the weeds. Wade needs to make a list about items that we need to get so that we can start working on getting things that we need.

Cemetery Report: We have received a report of some damage done out at the cemetery. We believe that a cow wandered in through the open gate and did this damage. Currently the gate is staying closed to prevent this from happening again. Need

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to clarify with OMAG if we have insurance on the cemetery or not. The flowers need to be cleaned up that are along the north side of cemetery and trim up the bushes that are overgrown to make it look a little better out there.

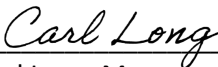
Court Clerk Report: Nothing to report. Still getting some phone calls on old tickets. Wade has agreed to be our Ordinance person however it needs to be on the agenda so that he can start implementing state statutes that have been adopted. Without having a pound; we don't really have a way to enforce our leash laws. A ticket can be given to the owners of the dogs.

Emergency Management Report: Carl attended the conference. The first 24 hours were hectic with the storms. Spent most of the first day in the EOC down there. Have a couple of people interested in joining EM. Cameron Bass and James Smith.

New Business: There are projects in Town that volunteers can step in and help out with projects that need to be done around Town. The hope is to be able to use some of the ARPA funds to use for matching grants.

Adjourned: Motion made by JoAnn Hale to adjourn at 7:52 pm
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Dusty King, Aye

Next Meeting: Next meeting is scheduled for April 11, 2023



Carl Long, Mayor



Linde Vogan, Town Clerk