

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

BOARD OF TRUSTEES MEETING

Special Session Minutes

116 West Main St

Coyle, OK 73027

Monday, May 8, 2023

Notice for the special meeting for the Board of Trustees for the Town of Coyle, Oklahoma was posted on Thursday, May 4, 2023, before 7:00 pm and held on May, 8, 2023, in Town Hall located at 116 W Main St, Coyle, OK 73027.

Meeting was called to order at 7:00 pm by Carl Long.

Members Present: Mayor – Carl Long
Trustee – JoAnn Hale
Trustee – Dustyn King

Staff: Linde Vogan – Town Clerk
Wade Smith – Water Operator
Charles Downy – Fire Chief

Guests Present: Pam Ming
Tim Ming
Grant Cummings
Jeanne Yarberry
Jim Dobson
Jan Calvert
Bryce Kennedy
Jason Hale
Cheryl Hickman
Mark Cline
Randy H.

Welcome Guests: Bryce Kennedy wrote an opinion on behalf of Mrs. Hale on this first item. His suggestion is a change on 2c which is written that the Board may listen, but no action can be taken. The suggestion wording change is, Board may listen, but cannot engage in any discussion or take any action under this item, to protect the Board. Opinion was run by Matt Love as well.

Consent Agenda: Motions made are not listed under April 25, 2023 Special Meeting or May 2,

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

2023 Special Meeting. Need to correct those and list the motions that were made.

Motion made by JoAnn Hale to accept consent agenda with those corrections
Seconded – Carl Long

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**Request for
Documentation:**

All documentation for the meetings needs to be sent out prior to the meeting. Our accounting system allows us to split payments between accounts when paying bills. General Fund owes CPWA money from these split payments

CEFA Transfer:

There was a payment of \$3,670 paid to CEFA that was unaccounted for until all documentation was being gone through for the audits. This needs to be transferred in to the CEFT Fund.

Motion made by JoAnn Hale to transfer these funds

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**Transfer from
General to CPWA:**

Motion made by Dusty King to table this until the financials have been looked through

No second – Motion died

Resolution 23-12:

Approving and Authorizing the Standard Allowance for Revenue Replacement for the town from American Rescue Act (“ARPA”) Funds (2nd Allocation);
Requiring Record Retention

Motion made by Dusty King to approve this Resolution 23-12

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**Bank Account for
Matching Funds:**

Would like to open a new account to set aside the ARPA monies to be used for matching funds. Could not use the REAP account because its under CPWA instead of for the Town of Coyle.

Motion made by JoAnn Hale to establish an account in the name of Town of Coyle-Matching Grant Funds using ARPA Funds to fund it in the amount of \$32,793.86

Seconded – Carl Long

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Nay

Transfer Audit Funds:

Request is to transfer \$7,000 for audit for FY23 audits

Motion made by JoAnn Hale to fund 2023 budget at \$7,000 with allocation of \$4,000 CPWA, \$2,000 General, \$1,000 Fire Department

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Resolution for OMAG Recognition Program: The Recognition Program allows the elected officials to train together as a body, along with their staff, to learn about their role. We provide a stability test and ideas and resources that we've gathered from across the state. We discuss the benefit of a council handbook and allow the group to share goals and intentions.

Motion made by Dusty King to approve this Resolution

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Contact Matt Devlin about House on Douglas St.:

The house is sitting on the Town's road easement not on the property owners lots that were purchased. Need to get some advice from the Town's attorney about this situation.

Motion made by JoAnn Hale to send a letter to our attorney, Matt Devlin, to find out what we need to do to secure our Town property

Seconded – Carl Long

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Abstained

Welcome Guests-Public Comment:

OMA establishes an opportunity to observe a meeting not necessarily participate in the meeting. As discussed previously, the verbiage of this section may need to be changed, but there is a push and pull on this issue.

Motion made by JoAnn Hale to table the Welcome Guests-Public Comment section of the agenda

Seconded – Carl Long

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Establishment of Accounts:

Have set up an account with Sourcewell and ran into a snag with the OK Gov site and will need to call again to finish getting set up

4th of July Event Activities:

We had an event prior to the fireworks last year and would like to do that again this year. There will be limited Town personnel to help with event planning.

Motion made by JoAnn Hale to propose July 2nd for 4th of July celebration

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Transfer funds of \$20,000:

Motion made by JoAnn Hale to transfer \$20,000 of \$26,000 from General Fund to CPWA

Seconded – Carl Long

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Abstain

OML Renewal:

Motion made by JoAnn Hale to renewal with OML for FY 2024

Seconded – Dusty King

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Executive Session:

Motion made by JoAnn Hale to convene into executive session

Seconded – Carl Long

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Reconvene to General Session at 8:55 pm

**Action as results of
Executive Session:**

Motion made by JoAnn Hale to place Town Clerk on 60-day probation period to allow corrective action to occur

Seconded – Carl Long

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Nay

Dusty stated that he voted Nay due to many of the items are unlawful per Title 11

**Fire Department
Report:**

27 calls, 8 no response, had one person on stand by for task force, attended event, Dunagan Farms Family Day, 89er parade, Langston Dinner, touch a truck in Guthrie. Made repairs to several trucks. Installed Ipads in all trucks. Got 23 back and 27 is in the shop. Spaghetti Dinner is Saturday night

Financial Report:

Current balance as of 4/30/23

General Fund: 104,752.05, less ARPA funds 71,958.79

CPWA: 41,339.79

Coyle Fire Department: Didn't have the balance at the time of the meeting

Maintenance Report:

Nothing to report

**Spray Rig/Kabota
Bucket:**

Motion made by Dusty King to table the purchase of the spray rig and Kabota bucket until purchasing sites are established

Seconded – JoAnn Hale

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

**Purchase Load of
Gravel:**

\$545 for 23 tons was the cheapest price.

Motion made by JoAnn Hale to order 23 tons of gravel from BG Sand and Gravel

Seconded – Dusty King

The Town of
Coyle

116 West Main Street

P.O. Box 248

Coyle, OK 73027

P (405) 466-3741

F (405) 466-2644

townofcoyle.myruralwater.com

Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

Fence Around Park: Fence around outside of park has some damage, some from tree limbs that fell on it.
Motion made by JoAnn Hale to table this until we get prices
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King, Aye

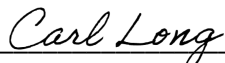
Cemetery Report: Might want to measure the fence at the cemetery so we can get prices to replace this also

Court Clerk Report: Nothing to Report

EM Report: Vehicle is in bad shape. Driver side window doesn't roll down, can't lock it up, window is busted. Might look for a new vehicle on those state websites. We can save the tires and use them on something else.

Adjourn: Motion made by JoAnn Hale to adjourn
Seconded – Dusty King
Motion carried – Carl Long, Aye, JoAnn Hale, Aye, Dusty King Aye
Meeting adjourned at 8:49 pm

Next Meeting: Next meeting is scheduled for June 13, 2023



Carl Long, Mayor



Linde Vogan, Town Clerk